



NORTH EAST (OUTER) AREA COMMITTEE

**Meeting to be held in the Civic Hall, Leeds on
Monday, 24th October, 2011 at 5.30 pm**

MEMBERSHIP

Councillors

G Wilkinson (Chair) - Wetherby;
A Lamb - Wetherby;
J Procter - Wetherby;

R D Feldman - Alwoodley;
P Harrand - Alwoodley;
D Cohen - Alwoodley;

A Castle - Harewood;
R Procter - Harewood;
M Robinson - Harewood;

**Agenda compiled by:
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**East North East Area Leader:
Rory Barke
Tel: 33 67627**

A BRIEF EXPLANATION OF COUNCIL FUNCTIONS AND EXECUTIVE FUNCTIONS

There are certain functions that are defined by regulations which can only be carried out at a meeting of the Full Council or under a Scheme of Delegation approved by the Full Council. Everything else is an Executive Function and, therefore, is carried out by the Council's Executive Board or under a Scheme of Delegation agreed by the Executive Board.

The Area Committee has some functions which are delegated from full Council and some Functions which are delegated from the Executive Board. Both functions are kept separately in order to make it clear where the authority has come from so that if there are decisions that the Area Committee decides not to make they know which body the decision should be referred back to.

A G E N D A

Item No	Ward	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 25 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 25, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting.)</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:</p> <p>No exempt items or information have been identified on the agenda</p>	

Item No	Ward	Item Not Open		Page No
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	
4			<p>APOLOGIES FOR ABSENCE</p> <p>To receive any apologies for absence.</p>	
5			<p>DECLARATION OF INTERESTS</p> <p>To declare any personal / prejudicial interests for the purpose of Section 81(3) of the Local Government Act 2000 and paragraphs 8 to 12 of the Members Code of Conduct.</p>	
6			<p>OPEN FORUM</p> <p>In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
7			<p>MINUTES OF THE PREVIOUS MEETINGS</p> <p>To confirm as a correct record the minutes of the meetings held on 19th September 2011 and 3rd October 2011.</p>	1 - 8
8			<p>OUTER NORTH EAST BUSINESS PLAN 2012/15 (EXECUTIVE FUNCTION) (15 MINS)</p> <p>To consider a report of the East North East Area Leader explaining the context for introducing a new business plan, including changes to the city and council planning and partnership framework and reviewing the ADP format.</p>	9 - 54

Item No	Ward	Item Not Open		Page No
9			<p>WELL BEING FUND CAPITAL AND REVENUE BUDGETS (EXECUTIVE FUNCTION) (10 MINS)</p> <p>To consider a report of the East North East Area Leader providing Members with an update on the current position of the capital and revenue budget for the Outer North East, together with applications made for funding.</p>	55 - 64
10			<p>NOTIFICATION OF APPOINTMENTS TO OUTSIDE BODIES - HEALTH AND WELLBEING PARTNERSHIP (COUNCIL FUNCTION) (5 MINS)</p> <p>To consider a report of the Chief Officer (Democratic and Central Services) on progress in relation to Local Authority Appointments to Outside Bodies in relation to the Health and Wellbeing Partnership.</p>	65 - 76
11			<p>WEST YORKSHIRE FIRE AND RESCUE SERVICE (WYFRS) - FIRE COVER PROPOSALS (COUNCIL FUNCTION) (10 MINS)</p> <p>To consider a report of the West Yorkshire Fire and Rescue Service on fire cover proposals within the West Yorkshire Fire and Rescue Service.</p>	77 - 92
12			<p>ANNUAL REPORT FOR PARKS AND COUNTRYSIDE SERVICE IN NORTH EAST OUTER AREA COMMITTEE (COUNCIL FUNCTION) (10 MINS)</p> <p>To consider a report of the Head of Parks and Countryside updating the Area Committee on the yearly review of the Parks and Countryside Service in the North East Outer area.</p>	93 - 108
13			<p>EAST NORTH EAST HOMES CAPITAL PROGRAMME (COUNCIL FUNCTION) (10 MIN)</p> <p>To consider a report of the Director of Technical Services, East North Homes Leeds on progress on how the capital programme is formulated; progress made on each scheme and spending to date.</p>	109 - 114

Item No	Ward	Item Not Open		Page No
14			<p>EAST NORTH EAST HOMES LEEDS ESTATE INVESTMENT BIDS (COUNCIL FUNCTION) (10 MINS)</p> <p>To consider a report of the Director of Housing Services, East North East Homes Leeds informing the Area Committee of the work carried out by East North East Homes Leeds and the residents Area Panel.</p>	115 - 124
15			<p>DATE AND TIME OF NEXT MEETING</p> <p>Monday 5th December 2011 at 5.30pm in the Civic Hall, Leeds.</p>	

Agenda Item 7

NORTH EAST (OUTER) AREA COMMITTEE

MONDAY, 19TH SEPTEMBER, 2011

PRESENT: Councillor G Wilkinson in the Chair

Councillors D Cohen, R D Feldman,
P Harrand, J Procter and M Robinson

18 Chair's Opening Remarks

The Chair welcomed all in attendance to the September meeting of the North East (Outer) Area Committee.

19 Late Items

There were no formal late items of business to consider, however the Chair agreed to accept the following as supplementary information:-

- Delegation of Environmental Services – Service Level Agreement - Appendix B – Initial Locality Budget (Agenda Item 11)(Minute 28 refers)

The document was not available at the time of the agenda despatch, but subsequently made available to the public on the Council's website.

20 Apologies for Absence

Apologies for absence were received on behalf of Councillors A Castle and R Procter.

21 Declaration of Interests

The following declarations of interest were made:-

Councillors: G Wilkinson, J Procter and A Lamb declared personal interests as Members of Wetherby Town Council, the organisers of the Wetherby Community Bonfire event (Agenda Item No. 13) (Minute No. 30 refers).

22 Open Forum

In accordance with paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, the Chair allowed a period of up to 10 minutes for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee.

On this occasion, there were no matters raised under this item by members of the public.

23 Minutes of the Previous Meeting

RESOLVED -That the minutes of the meeting held on 4th July 2011 were accepted as a true and correct record.

24 Matters Arising from the Minutes

East North East Homes Leeds, Work Programme 2011/12 (Minute No 13 refers) – Clarification of the monies committed in each of the three wards in Outer North East. It was reported that the requested information had already been circulated to Ward Members. In terms of detail of resource allocations to Area Panels, this would be the subject of a further report to the Area Committee.

25 Local Authority Appointments to Outside Bodies - Progress Report

Referring to Minute 8 of the meeting held on 4th July 2011, the Chief Officer (Democratic and Central Services) submitted a progress report on the Local Authority Appointments to Outside Bodies, identifying the following outstanding vacancies:

- Area Health and Wellbeing Partnership
- Corporate Carer Group

Councillor P Harrand sought further information on the operation of the Area Health and Wellbeing Partnership and requested if the groups Terms of Reference could be circulated to Members.

Councillor A Lamb volunteered to act as the Area Committees representative on the Council's Corporate Carer Group.

RESOLVED –

- a) That the contents of the report and appendices be noted.
- b) That the appointment of a representative to serve on the Area Health and Wellbeing Partnership be deferred to await the receipt of further information.
- c) That Councillor A Lamb be nominated as the Area Committees representative to serve on the Council's Corporate Carer Group for the 2011-12 Municipal Year.

26 Children's Services Area Performance Reporting

The Director of Children's Services submitted a report which aimed to support Elected Member involvement with Children's Services locally by helping to strengthen understanding of some key performance information at a local area level. The report also built on previous Children's Services performance reports presented to Area Committees in 2010 and earlier this year.

Appended to the report were copies of the following documents for the information/comment of the meeting:-

Appendix 1 - Proposed Schedule of Information for Area Committee Reporting for 2011/12

Appendix 2 - Note of the Leeds Children's Services Meeting with the DfE: 20th May 2100

Appendix 3 - LAC, CPP, New Referrals, and CAF Data by Area
Appendix 4 - Primary & Secondary School Attendance data by Area and Ward
Appendix 5 - NEET and Not Known data by Area and Ward.
Appendix 6 - School Inspection Data by Area

Sarah Sinclair, Deputy Director of Children's Services presented the report and responded to Members' queries and comments.

In summary, specific reference was made to the following issues:-

- Number of looked after children
- School attendance
- NEET
- Performance update
- Teenage pregnancy
- Number of pupils attending school in the North East Outer Area but who live outside the area

In passing comment Councillor Feldman suggested that the report was very general and could future reports provide more local relevance.

The Chair thanked Ms Sinclair for her attendance and presentation.

RESOLVED –

- a) That the contents of the report and appendices be noted and welcomed.
- b) That future performance reports to contain more information relevant to the area.

27 Consultation on Expansion of Primary School Provision for September 2011

The Director of Children's Services submitted a report which provided an update on the work being undertaken across the city to ensure the authority meets its statutory duty to ensure sufficiency of school places in the context of an increasing birth rate. Although no schools in the ward were directly affected, the report provided the opportunity to ensure Members were fully aware of plans on adjacent areas.

In the absence of an officer from Children's Services to present the report and respond to Members questions, it was suggested that the item be deferred to the next meeting.

RESOLVED – That consideration of this item be deferred and be brought back to the next meeting when appropriate officers will be in attendance.

28 Delegation of Environmental Services - Service Level Agreement

Referring to Minute 12 of the meeting held on 4th July 2011, the Director of Environment and Neighbourhoods submitted a report on presenting to the Area Committee, for approval, a final version of the Service Level Agreement (SLA) through which the work of the Environmental Locality team would be steered over the next nine months.

Appended to the report was a copy of the Service Level Agreement for the Delegation of Environmental Services for the information/comment of the meeting.

In addition to the above appendix, a copy of an appendix relating to the 'Initial Locality Budget' was circulated at the meeting as supplementary information.

John Woolmer, Environmental Locality Manager for East North East presented the report and responded to Members' queries and comments.

In summary, specific reference was made to the following issues:-

- Much of the of the information supplied was not easy to understand
- Clarification that the East North East Area Management Team would have less resources than it currently had
- Budget to be flexible across three Area Committees
- Flexibility of resources
- To include within the SLA that the budget is a locality wide resource that is the responsibility of the Locality Manager to use as efficiently and as effectively as possible to meet the commitments within the SLA and achieve the best possible outcomes

RESOLVED –

- a) That the contents of the report and appendices be noted.
- b) That the draft SLA be amended to make clear that the responsibility for decisions and management of the locality budget is with the Locality Manager and not delegated to individual Area Committees, and for the Locality Manager to provide confirmation that the other two SLAs in the East North East area have been approved on this basis.
- c) That subject to (b) above being achieved, an additional, urgent meeting of the Area Committee be arranged to approve the Service Level Agreement (SLA).

29 Area Update Report

The East North East Area Leader submitted a report setting out the format for the Area Committee Business Plan and highlighting progress made in relation to the plan. The report also provided Members with an update on progress of action taken to deliver the priorities set out in the Community Charter.

Appended to the report were copies of the following documents for the information/comment of the meeting:-

- Outer North East Area Committee Business Plan 2011/12 (Appendix 1 refers)
- Progress in relation to the priorities as set out in the Area Committee Community Charter (Appendix 2 refers)

RESOLVED-

- a) That the contents of the report and appendices be noted.
- b) That this Committee notes the progress made to deliver the priorities set out in the Community Charter and the intention to produce the Area Committee Business Plan for the October 2011 meeting.
- c) That approval be given to the format of the Area Committee Business Plan in accordance with the report now submitted.
- d) To note the work undertaken so far by the Localism Officer.

30 Well Being Fund Capital and Revenue Budgets

The East North East Area Leader submitted a report highlighting the major benefits and added value of Capital Well Being Funding in Outer North East Leeds and also providing Members with an update on the current position of the Revenue Well Being Funding for the Area Committee and setting out applications made for consideration by the Area Committee.

Appended to the report were copies of the following documents for the information/comment of the meeting:-

- East North East Budget and Expenditure (Appendix 1 refers)
- Outer North East Area Management Capital Budget Information (Appendix 2 refers)
- Outer North East Area Committee Well-Being Budget 2011-12 (Appendix 3 refers)

Rory Barke, East North East Area Leader presented the report and responded to Members' comments and queries.

RESOLVED-

- a) That the contents of the report and appendices be noted.
- b) That this Committee notes the benefits of the capital wellbeing spend.
- c) That this Committee notes the spend to date and current balances for the 2011/12 financial year as outlined in the report now submitted.
- d) That the following project proposals be dealt with as follows:-

<u>Project</u>	<u>Decision</u>
Wigton Moor Church Refurbishment	Approved £1,677
Security of Bardsey Recreation Ground	Approved £3,000

Wetherby Community Bonfire

Deferred to await further information

The Tree Tops and Open House Community Centre Budget

Approved £5,000

31 Area Chairs Forum Minutes

The Assistant Chief Executive (Planning, Policy and Improvement) submitted a report on a requirement to submit copies of the Area Chairs Forum Minutes to Area Committee meetings.

A copy of the Area Chairs Forum minutes of a meeting held on 17th June 2011 were appended to the report for the information/comment of the meeting.

RESOLVED –

- a) That the contents of the report be noted.
- b) That the minutes of the Area Chairs Forum meeting held on 17th June 2011 be received and noted.

32 Harewood and Wetherby Town and Parish Council Forum Feedback Report

The East North East Area Leader submitted a report updating the Area Committee on the feedback from the Wetherby and Harewood Town and Parish Council Forum held in the Outer North East area on 21st July 2011.

Appended to the report was a copy of the Harewood and Wetherby Town and Parish Council Forum minutes held on 21st July 2011 for the information/comment of the meeting.

RESOLVED –

- a) The contents of the report and appendices be noted.
- b) That this Committee notes the issues raised and, through the Area Management Team, supports the Parish Council Forum in resolving those issues.

33 Date and Time of Next Meeting

Monday 24th October 2011 at 5.30pm in the Civic Hall, Leeds.

(The meeting concluded at 8:25pm)

NORTH EAST (OUTER) AREA COMMITTEE

MONDAY, 3RD OCTOBER, 2011

PRESENT: Councillor G Wilkinson in the Chair

Councillors D Cohen, R D Feldman,
P Harrand, A Lamb and R Procter

34 Chair's Opening Remarks

The Chair welcomed everyone to the special meeting of the North East (Outer) Area Committee.

35 Apologies for Absence

Apologies for absence were received on behalf of Councillors A Castle, J Procter and M Robinson.

36 Declaration of Interests

There were no declarations of interest made at the meeting.

37 Delegation of Environmental Services - Service Level Agreement

Referring to Minute 28 of the meeting held on 19th September 2011, the Director of Environment and Neighbourhoods submitted a report on presenting to the Area Committee, for approval, a final and revised version of the Service Level Agreement (SLA) through which the work of the Environmental Locality team would be steered over the next nine months.

Appended to the report was a copy of the Service Level Agreement for the Delegation of Environmental Services for the information/comment of the meeting.

John Woolmer, Environmental Locality Manager for East North East presented the report and responded to Members' queries and comments.

In summary, specific reference was made to the following issues:-

- clarification of the responses received to date from ALMOs, Parks and Countryside and Town and Parish Councils
- clarification of the progress made in relation to the utilisation of local depots i.e. Cross Green and existing tipping sites
- the importance of engaging with Alwoodley Parish Council
- the need to hold discussions with Yorkshire Water regarding the possibility of leasing an area of land on Harrogate Road
- the need to raise public awareness of the core location of these services i.e. one Council approach

In addition to the above comments, Councillor R Feldman referred to the summary of main issues referred to in the report of the Director of Environment and Neighbourhoods and pointed out that the following two

issues had been added which were not included within the previous report considered at the previous meeting held on 19th September 2011:-

- c) The report confirms approval of the SLAs for both Inner East and Inner North East Area Committees was clearly made on the basis that the locality budget is not delegated to Area Committee level and decisions on how it is used are made as set out in (b) above*
- d) This report provides a revised SLA and seeks approval of the document which will steer the work of the East North East Environmental Locality Team for the remainder of the 2011/12 municipal year*

The Committee noted these additional issues as now reported.

RESOLVED –

- a) That the contents of the report and appendices be noted.
- b) That approval be given to the Service Level Agreement in accordance with the report now submitted.

38 Date and Time of Next Meeting

Monday 24th October 2011 at 5.30pm in the Civic Hall, Leeds.



Report author: Nicola Denson
Tel: 33 67638

Report of East North East Area Leader

Report to Outer North East Area Committee

Date: 24th October 2011

Subject: Outer North East Business Plan 2012/15

Are specific electoral Wards affected? If relevant, name(s) of Ward(s): Alwoodley, Harewood and Wetherby	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Summary of main issues

This report presents the new annual Business Plan which replaces the Area Committee's Area Delivery Plan (ADP). The report explains the context for introducing a new business plan; including changes to the city and council planning and partnership framework and reviewing the ADP format. A draft plan is included at Appendix A for Members to approve. An update on progress made on actions contained in the Moor Allerton Neighbourhood Improvement Plan is included and an update on actions from this year ADP is in the body of the business plan.

Recommendations

1. That ward members approve the Area Committee business plan for 2011/12 and
2. note the progress made in relation to the plan.

1 Purpose of this report

- 1.1 This report presents the draft Area Committee Business plan for the Area Committee to consider, plus information made on progress made in relation to the priorities in the Community Charter.

2 Background information

- 2.1 At the 4th July 2011 Area Committee meeting the Delegates Roles and Functions of the Area Committee were presented along with a forward work programme detailing how the roles and responsibilities would be discharged and action taken during 2011/12.
- 2.2 Since then work has been ongoing to create an Area Committee Business Plan which takes the forward work programme a stage further and sets out in more detail the work of the Area Committee and replaces the Area Delivery Plan.
- 2.3 The Business Plan has been developed to provide a consistent approach and framework across the City following the direction from Councillor Gruen, Deputy Leader of the Council and Executive Member for Neighbourhoods, Housing and Regeneration and James Rogers, Assistant Chief Executive, Policy Planning and Improvement. The plan provides a business planning framework with the main headings that the Area Committee agreed to adopt with information beneath to reflect the local circumstances. The proposed format of the plan was approved at the September 2011 meeting of the Area Committee.
- 2.4 The Area Committee Business plan will provide a complete set of papers relating to the area, which will be refreshed annually. The actions and priorities will be monitored at the Area Committee meetings and performance managed.
- 2.5 Changes are being implemented to the partnership framework of the Leeds Initiative and the planning framework for the city in response to the new government programme, including:
 - Central Government removing many its requirements and delegating more flexibility to local areas.
 - Abolishment of Yorkshire Forward, the Regional Development Agency.
 - Reforms to the NHS through the health white paper 'Equity and excellence – liberating the NHS'.
 - The Comprehensive Spending Review setting challenging public service funding reductions.
- 2.6 These changes to the city and council planning and partnerships framework have been progressed over the past few months. In particular an approach to ensure the partnerships structures, strategic plans and performance management arrangements all dovetail into an effective system for delivering real changes across the city. Work is progressing to update the Vision for Leeds, the Council Business Plan and replace the Leeds Strategic Plan with new city wide partnership plans. They are being developed to reflect the current financial context by focusing on a smaller number of priorities for the city and council. These priorities will be supported by action plans

and be measured through a small number of indicators. Any future local Area Committee plan will have to take into account and reflect these changes.

2.7 The proposed partnership framework for Leeds Initiative will consist of a main board, five strategic partnerships and a wider network of supporting partnerships and independent partnership activity to deliver the aims of the what will be the Vision for Leeds 2011-2030. The five strategic partnerships with the lead role for developing policy and strategy across each theme and driving the delivery of the new City Priority Plans are:

- Health and Well being Board
- Children and Families Board
- Safer and Stronger Communities Board
- Sustainable Economy and Culture Board
- Housing and Regeneration Board

2.8 The new partnership framework and Vision for Leeds 2011-30 was presented at Executive Board in July and Full Council in July for approval. This provides a lead for the Area Committee business plan.

3 Business Plan 2011

3.1 In light of the changes city wide following the June Area Committee, Area Management have developed a draft Business Plan for consideration and comment by Members. This is structured around the format which was agreed at the September 2011 Area Committee. The Business Plan is being developed to provide a consistent approach and framework across the City.

3.2 It is proposed that the Area Committee to adopt an annual Business Plan as the document that frames its priorities and actions for the Outer North East.

4 Community Charter

4.1 The Community Charter is the public facing action plan for the Area Committee which sets out key priorities for the Outer North East Area Committee. Progress in delivering these priorities is included in the business plan.

5 Moor Allerton Partnership Neighbourhood Improvement Plan Update

5.1 A very successful meeting was held on 22nd September, although unfortunately some key partners were unable to attend due to other commitments.

5.2 It was agreed that one of the key priorities in the area was the long term position of Open House and a consultation exercise will take place in the Autumn to discover residents' views. A number of new agencies are also exploring the potential of using the building including, among others, job centre plus and the Citizen's Advice service.

5.3 It was also felt important that local people have easy access to services and know what is available in the area. It was agreed that a leaflet covering volunteering opportunities in the area, mapping of current provision and clear displays in

appropriate centres, e.g. Open House, Northcall, MaeCare and subsequent promotional events would take place over the next six months to address this.

- 5.4 The health consultation is still ongoing in the area and will help shape the future health priorities in the area, along with a health fair, and the youth service continuing to work with young people to try and reduce anti-social behaviour.
- 5.5 A Queenshill tenants group is in the process of being set up, which with the other tenants groups in the area will be key to address the environmental priorities, including carrying out audits of estates, promoting services and improvements to green spaces including High Woods and local allotments.

6 Corporate Considerations

6.1 Consultation and Engagement

- 6.1.1 As a Priority Advisory Function of the Area Committee, Community Engagement work will continue to play a key role in work undertaken in 2011.
- 6.1.2 To ensure community engagement is embedded and recognised in all aspects of the Area Committee work it is recommended that community engagement planning and actions are included in the new business plan rather than a separate plan.

6.2 Equality and Diversity / Cohesion and Integration

- 6.2.1 Well Being Funding is used to ensure that inequalities within the local area are addressed through local projects and schemes and equality impact assessments carried out where necessary.
- 6.2.2 The priorities identified in the Area and Neighbourhood Improvement Plans are developed with consultation with the local community and aimed at addressing the inequalities within the area.

6.3 Council Policies and City Priorities

- 6.3.1 The themes in the proposed Business Plan will mirror the themes and priority outcomes at a city wide level and also reflect the delegated functions and priority advisory functions.

6.4 Resources and Value for Money

- 6.4.1 As outlined in the Function Schedule 2011/12, the Well being budget delegated by Executive Board is used to finance projects which meet the needs of the Area Delivery Plan or its successor. Members of the Area Committee are keen that wherever possible the use of well being brings in additional match funding to the area.

6.5 Legal Implications, Access to Information and Call In

- 6.5.1 All decisions taken by the Area Committee in relation to the delegated functions from the Executive Board are eligible for Call In.

6.5.2 There are no key or major decisions included in this report.

6.5.3 There are no legal implications relating to this report.

6.6 Risk Management

6.6.1 Not applicable under this section.

7 Conclusions

7.1 The Area Committee requires a document to set out the key priorities for the year that, links to city wide policies and provides a framework for the spend of the Wellbeing Budget.

7.2 The new business plan will support and contribute to changes already being put in place to the planning framework at a city wide level. It will continue to illustrate how the Area Management Team will support partnerships and local services in this process and continue to champion the role of the Area Committee.

7.3 The new business plan is another step forward in the increasing role and influence of the Area Committee. Further work is needed to strengthen the performance monitoring information available at area level. A draft business plan is outlined at Appendix A.

8 Recommendations

8.1 That ward members approve the Area Committee business plan for 2011/12 and

8.2 note the progress made in relation to the plan and the Moor Allerton Partnership Neighbourhood Improvement Plan.

9 Background documents

9.1 Area Committee Roles and Functions 2011/12

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Outer North East Area Committee Business Plan 2012/15

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Outer North East Area Committee Business Plan 2011/12

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For more information about this business plan please contact:
East North East Area Management,
Tel 0113 3367644
Email: east.north.east@leeds.gov.uk

1. Executive Summary

This business plan brings together a range of documents relating to the work of the area committee. It provides details of the roles and responsibilities of the area committee, information on the wellbeing budget, and information about the communities it serves.

Below is an action plan setting out the priorities for the Outer North East Area Committee for 2011/12. These are reviewed annually through consultation with residents and partners.

OUTER NORTH EAST COMMUNITY CHARTER 2011 - 2012

Vision for Leeds	Outer North East Area Committee Priorities
Priorities... for Children	Work with the children centres in Alwoodley, Wetherby and Boston Spa so that local families can find support and a wide range of activities appropriate to their needs.
	Work closely with schools and other organisations providing services to children and young people to maintain a good after school provision and support to local families in order to improve children's behaviour, school attendance and academic results.
	Engage young people in learning and support the work of Job Centre Plus, Jobs and Skills and other educational and training agencies to reduce the numbers of young people at risk of becoming NEET (not in education, employment or training)
Priorities... for Business and Culture	Co-operate with local businesses to improve the economy of the area and encourage them to take an active part in the local community life.
	Work with the local voluntary organisations to help them find new volunteers and at the same time, give those volunteers opportunities to widen their skills.
	Provide a varied range of art and cultural activity to all sections of the community to enjoy locally .
Priorities ... for Communities	Through working together with local communities and partner organisations aim to reduce anti-social behaviour, domestic burglary rates and crime in rural areas.
	Work through the 6 weekly multi-agency action meetings (tasking) to respond promptly to identified problems of crime and environmental blight.
	Promote road safety through the improvement of parking schemes, speed reduction and other highway measures.
	Take enforcement action in areas which are known hotspots for fly-tipping and litter.
	Provide support and funding to volunteers working to improve their local environment; e.g. In Bloom groups.

Vision for Leeds	Outer North East Area Committee Priorities
	<p>Support local community events and activities which bring people together.</p> <p>Ensure residents have their say about what happens in their communities and can influence the development of local services.</p>
Priorities....for Health and Wellbeing	<p>Provide a range of opportunities for people to lead healthy lives.</p> <p>Support voluntary sector groups working with vulnerable people.</p>
Priorities ... for Better Lives	<p>Provide support, advice and guidance to Town and Parish Councils and administer a quarterly meeting known as the Town and Parish Council Forum.</p> <p>Ensure Town and Parish Councils are well informed about emerging localism agenda and health reforms so that they can adequately represent the interests of local residents.</p>

2. Foreword by Outer North East Area Committee Chair

Welcome to our Outer North East Area Committee Business Plan which covers 2011/12. The Area Committee has produced this plan to let people know what the priorities for the period are and give some of the detail about how we have come to those decisions.

The Outer North East Area Committee is made up of the three elected members each from the Alwoodley, Harewood and Wetherby wards. Ward Councillors are local representatives and have a key role as community champions.

Area Committee meetings are held at least six times a year and the public are encouraged to attend and participate through the 'Open Forum' section at the beginning of the meeting. The 2011/12 Outer North East Area Committee Dates are:

5 th December 2011 @ 5.30pm	Leeds Civic Hall
6 th February 2012 @ 5.30pm	Leeds Civic Hall
19 th March 2012 @ 5.30pm	Leeds Civic Hall

At present there are many challenges facing local government and through the Area Committee we hope to be flexible and responsive in order to tackle these and deliver the improvements needed.

At a local level the area committees are working hard to deliver services which meet the needs of local communities.

The overarching vision for 2030 is that Leeds will be the best city in the UK. This means:

- Leeds will be fair, open and welcoming.
- Leeds' economy will be prosperous and sustainable.
- All Leeds' communities will be successful.

This business plan sets out the work being undertaken by the Outer North East Area Committee to ensure that our local communities are involved in shaping services to meet their needs and to help deliver the vision at a local level. They need to influence what the council does and help us to make Leeds' ambitions to be the best city realised. The plan will be revised and refreshed every year to ensure the priorities and outcomes are still relevant.

Cllr Gerald Wilkinson

Cllr Gerald Wilkinson
Outer North East Area Committee Chair

3. Area Committee Role and Responsibilities

The Outer North East Area Committee is one of ten covering the city of Leeds. Area Committees are made up of local councillors. Its purpose is to improve the delivery and co-ordination of local council services and improve the quality of local decision making. The priorities for the Area Committee are based on local consultation and engagement with partners and are set out in a local Community Charter which is produced annually.

The council has given specific responsibilities to the Area Committees known as Area Functions. These include:

- Area Well Being budgets – a budget to be spent on local priorities
- Community centres
- CCTV
- Neighbourhood management co-ordination
- Street Cleansing & Environmental Enforcement Services

Membership of the Area Committee:

Alwoodley Ward	Cllr Dan Cohen Cllr Ronald Feldman Cllr Peter Harrand
Harewood Ward	Cllr Ann Castle Cllr Rachael Proctor Cllr Matthew Robinson
Wetherby Ward	Cllr Alan Lamb Cllr John Proctor Cllr Gerald Wilkinson (Chair)

Function Schedules

This section sets out the Area Committee Function Schedules which the Council's Executive Board delegates to the Area Committees. Decisions taken by Area Committees, in relation to executive functions, remain subject to call in.

The 2011/12 Function Schedule, included in the Council's Constitution (Part 3, section 3c), outlines both Delegated Functions and Priority Advisory Roles of the Area Committee and was presented and agreed at the 4th July 2011 Area Committee. A copy is available on request.

Area Well Being budget

Responsibility: Taking of decisions and monitoring of activity relating to utilisation of well being budgets within the framework of the Council's Constitution and in accordance with Local Government Act 2000.

The wellbeing fund is used to support the priorities identified within the Community Charter and Neighbourhood Improvement Plans. A spending plan for 2011/12 was agreed at the March Area Committee. It is administered by the Area Management Team on behalf of the Area Committee. New spending proposals are discussed at ward member meetings and decisions on spending are made by the Area Committee.

At each Area Committee meeting, members will:

- be asked to consider new proposals for wellbeing funding
- receive updated budget positions
- receive feedback on completed projects

Community Centres

Responsibility: This covers maintaining an overview of controllable revenue budgets, operational arrangements and the use of the centres. Agreeing and implementing a schedule of charges and discounts for directly managed centres and developing asset management and investment proposals to a range of funding sources to ensure the portfolio is sustainable and meets local needs.

The Area Committee oversees the following community centres in Outer North East Leeds:

- Barleyfields
- Treetops

Progress reports will be provided to the Area Committee which will include information from Corporate Property Management on budget and maintenance issues and the corporate review of the Market Rental Assessments.

The centres are currently managed by Area Management on behalf of the Area Committee. It has delegated powers to act on behalf of the Area Committee and the policies and strategies developed by the group are brought back to the Area Committee for final approval.

At the Area Committee it was also agreed that the responsibility for the Open House Community Centre be transferred to the Area Committee until 31st March 2012.

Each Community Centre will be provided with an action plan and steering group. The action plan monitors improvements to the centres and reports will be provided to the Area Committee to report on progress, which will include information from Corporate Property Management on budget and maintenance and the corporate review of the Market Rental Assessments.

CCTV

Responsibility: *Liaison with Leedswatch Management concerning operations and co-ordinated jointly by the Area Community Safety Co-ordinator and the relevant Neighbourhood Policing Team Inspector.*

The Area Committee receives an annual report each June to provide an update in relation to CCTV.

Neighbourhood Management:

Responsibility: *To oversee all neighbourhood management programmes in their area. This covers a responsibility for approving areas to be included in Area Delivery Plan, approving Neighbourhood Improvement Plans, monitoring progress annually and agreeing thematic priorities for any locally available funding.*

The Area Committee have approved funding to continue the employment of two neighbourhood managers to develop Neighbourhood Improvement Plans through working with local partners and the local community.

The priority Neighbourhood for the Outer North East has been agreed as Moor Allerton.

Neighbourhood Improvement Plans are approved on an annual basis and will set out actions to target the priorities identified within each priority neighbourhood.

Reports are provided three times a year to highlight achievements and provide performance management information. For further information on Neighbourhood Management please refer to section 7.

Environmental Services

Responsibility: *To develop and approve annual Service Level Agreements to achieve as a minimum, the service standards set by Executive Board. Via the Service Level Agreement (SLA), to determine the principles of deployment of the available resources by:*

- *The identification of priorities for service delivery annually (both geographical and in terms of types of services delivered).*
- *The agreement of the most appropriate approaches to be taken to achieve local environmental cleanliness and quality.*
- *To be responsible for monitoring and reviewing the delegated activities in relation to the service outcomes specified in the SLA.*
- *To be responsible for negotiating amendments to the SLA with service providers to accommodate unforeseen events or patterns of service failure, during the course of the SLA.*

The Area Committee has established a sub-group with member representative from each ward to meet on a regular basis to oversee the development and implementation of the SLA, feedback from these meetings will form part of the regular reporting to the Area Committee to performance manage the delegation. Further information is included in a separate report to this area committee.

Reports and performance information will be provided to every Area Committee meeting to enable members to review the implementation and delivery of the SLA.

Priority Advisory Functions

These are the service areas where Area Committees have an enhanced role in influencing service delivery.

Role	Summary
Community Engagement	<p>Each Committee will agree a local community engagement plan based on an agreed template to ensure consistency across the city. Information on how Area Committees have delivered on their community engagement plans, will be included in an annual report to the Executive Board, which outlines achievements from the previous year to deliver the Area Delivery Plans, and future priorities.</p> <p>See Section 9 for more information</p>
Community Greenspace	<p>This covers 73 community parks vested with the Parks and Countryside Service. These include a wide variety of recreation facilities, sports pitches, play areas, formal and informal horticultural features.</p> <p>Area Committees will influence the development and use of community parks and be consulted about proposals for the development and use of them, for example proposals for refurbishment and installation of new play equipment.</p> <p>The Area Committee receives an annual report on the Parks and Countryside Service.</p>
PCSOs, Neighbourhood Policing Teams and Multi Agency Crime and Grime Operations	<p>This covers the deployment of PCSOs, the work of Neighbourhood Policing Teams (which are now aligned to ward and Area Committee boundaries) and multi agency crime and grime initiatives to tackle local priorities and hot spots. The arrangements enable staff to work more closely together on the ground and improve consultation with and reporting arrangements to the Area Committees.</p> <p>The Area Committee receives an annual report from the Divisional</p>

	Community Safety Partnership
Highways Maintenance	Area Committees will be asked to comment on annual and forward programme of planned maintenance of local roads, on traffic management proposals affecting local roads and minor maintenance schemes to keep highway safe.
Local Children and Young People Plans	<p>Area Committees will continue to influence the strategic direction of actions within the area delivery plan in relation to the 5 Every Child Matters outcomes and local need.</p> <p>The committees will have a local democratic oversight, demonstrated by endorsing the plan and local priorities identified within it. Committees will have a monitoring function, ensuring the 5 Every Child Matters outcomes and the improved integration of children's services are embedded as part of the delivery objectives of the Children Leeds Area Partnership expressed through the Community Charter, Neighbourhood Improvement Plans and extended service cluster plans.</p> <p>Progress is reported to the Area Committee through an annual report from Children's Services and reports on the Neighbourhood Improvement Plans.</p>
Health and Well Being. (including Adult Social Care)	<p>As part of their responsibility to promote local well being, Area Committees have an important role in helping to improve health and tackling health inequalities by ensuring coordinated and focused activity across Council services and with key partners such as NHS Leeds at the local level. Adult Services and NHS Leeds are organising their resources to work more effectively at a local level helping Area Committees through regular reporting arrangements to influence local priorities and action, and monitor the health and well-being targets linked to the Leeds Strategic Plan.</p> <p>The Area Committee receives an annual report from the ENE Health and Wellbeing Partnership.</p>
Area Based Regeneration Schemes and Town and District Centre Projects	Also consistent with the promotion of well-being, Area Committees will have a role in relation to influencing, assisting and endorsing key aspect of area based regeneration schemes and town and district centre projects. They will be supported in this by officers in the Regeneration Service.
Conservation Area Reviews	This function covers a programme of reviews in 17 designated conservation areas commencing 2008/09 – to 2010/11. In each case to assess its special character, to propose any changes to its

	<p>boundary and to make proposals for its management. Area Committees agreed reviews in these areas and ward members have been directly involved in consultation work.</p>
<p>Advertising on Lampposts</p>	<p>Function is suspended until April 2012</p> <p>The council had agreed a 15 year contract for the installation of advertising on lamp posts in 2008. A 20% share of the income generated from this contract was due to come back to Area Committees to support local priorities. However, in February 2009 the company awarded the contract went in to administration. During the liquidation process, the hoardings on lamp posts were sold to a new company, City-ads Leeds, who will operate a much reduced service on an interim basis until a more permanent arrangement is put in place.</p> <p>A new company to deliver this contract was due to be selected through a competitive tender process, with the contract commencing around December 2011. The delay in tendering for the renewal of the contract is to enable the advertising market to recover from the economic downturn and thereby yield the Council (and Area Committees) with the best possible financial return.</p> <p>City-ads is a fledgling business, aspiring to build their advertising portfolio against an extremely difficult economic backdrop for the industry. An income share arrangement has been agreed but the returns are not expected to be significant. Initial indications are that the Council will receive around £300 per quarter, rising to around £1,000 per quarter as the business grows over the next 12months.</p> <p>It was therefore agreed that this function is suspended until April 2012 when a new contractor has been agreed, as the administrative costs of dividing the limited income that will be received to each of the 10 committees, is highly likely to outweigh the actual return that each committee will receive.</p>

4. Well Being Budget

Each Area Committee has been delegated a Well being Budget which it is responsible for administering. The aim of this budget is to support the social, economic and environmental well being of the area by using the funding to support projects that contribute towards the delivery of local priorities set out in this Business Plan. Area Management work in partnership with agencies and service providers to ensure an efficient and effective use of the funding, and where possible, request match funding to be secured to ensure leverage is achieved.

- a. Summary of 2010/11 spend, what the outputs and outcomes of that spend were.
- b. 2011/12 budgets

Wellbeing budget

The wellbeing fund is used to support the priorities identified within the Community Charter and Neighbourhood Improvement Plans. A spending plan for 2011/12 was agreed at the March 2011 area committee. It is administered by the Area Management Team on behalf of the area committee. New spending proposals are discussed at ward member meetings, and decisions on spending are made by the area committee.

Area Management work in partnership with agencies and service providers to ensure an efficient and effective use of the funding, and where possible, request match funding to be secured to ensure leverage is achieved.

Wellbeing funding is used to provide something new or significantly enhance and add value to an existing project. It cannot be used to fund the everyday running costs of a community organisation, pay for costs relating to projects with religious or political aims or pay for any projects/part of projects that have already taken place.

Organisations applying for wellbeing funding must be able to demonstrate that they:

- Have appropriate management arrangements and finance controls in place
- Have relevant policies to comply with legislation and best practice eg. equal opportunities, child protection
- Demonstrate they have the experience and/or ability to undertake the project
- Are clear on how you will measure the success of the project
- Are not able to fund all of the costs for the project themselves or from other grants

Tables 1 and 2 show how the revenue and capital budgets were spent in 2010/11 and table 3 sets out the spending plan for 2011/12. The spending plan aims to more closely align wellbeing spending with the priorities highlighted in the neighbourhood improvement plans for the priority neighbourhoods.

Table 1 – Revenue Expenditure 2010/11

Alwoodley	
Small Grants	Amount
Moor Allerton Community Gala – Lingfield & Fir Tree Residents	£500
Total	£500
Skips	Amount
11 Sandringham Green - 11 August 2010	£130
5 Hawks Nest Gardens - 6 Jan 2011	£130
Total	£260
Large Grants	Amount
MaeCare Promoting Partnerships	£7,328
Northcall Support for Activities	£15,000
Open House Moving Again	£15,000
Burglary Reduction - Trembler Alarms	£975
Burglary Reduction - Operation Buzzer	£380
Keeping Slaid Hill Clean & Green	£1,208
Sandringham Drive Parking Improvements (LCC Highways)	£16,667
Community Sport Summer Activities 2010	£1,700
Total	£58,258
Harewood	
Small Grants	Amount
Hanging Baskets in Scarcroft – Scarcroft Parish Council	£500
Total	£500
Skips	Amount
Bardsey Village Hall Carpark - 9 April 10	£110
East Keswick Village Hall Car Park - 15 Oct 10	£110
Bonfire Field, Old Brandon Lane - 8 Nov 10	£110
Bowling Club, Carr Lane - 1 April 11	£110
Total	£440
Large Grants	Amount
MaeCare Promoting Partnerships	£1,932
Aberford & District Master Plan	£5,000
Scholes Conservation Area	£6,000
Shadwell Conservation Area Review	£6,000
Farmwatch & Pre-Xmas Patrols	£2,500
Scholes Parking Restrictions (LCC Highways)	£3,000
Total	£24,432

Wetherby	
Small Grants	Amount
Bramham Gala 2010	£500
Bramham in Bloom - Strimmers for Flowerbeds	£97
Green Up Thorp Arch – Thorp Arch Village Society	£90
Wetherby Live – Wetherby Arts Festival	£500
Diamond Jubilee Calendar – Clifford Local History group	£500
Total	£1,687
Skips	Amount
Ainstey Road Garage Site - 24 & 25 June	£220
Unit Engine Shed, Off York Road - 23 September	£110
Total	£330
Large Grants	Amount
Community Sport Summer Activities 2010	£1,729
Boston Spa in Bloom Planters for Wetherby	£2,750
Farmwatch & Pre-Xmas Patrols - Farmwatch Diesel	£2,500
Farmwatch & Pre-Xmas Patrols - Xmas Patrols (Jan 2011)	£3,139
Wetherby Community Bonfire	£1,000
Wetherby Road Plantation (Apr 11)	£1,000
Barleyfields Youth Club Refurbishment	£4,960
Rental Support at Deepdale Community Centre	£1,073
Rental Support at Deepdale Community Centre	£927
Deepdale Fencing (P&C)	£5,850
Deepdale Community Centre	£1,173
Total	£26,101

Table 2 – Capital Expenditure 2010/11

Capital	Amount
Alwoodley Park Church Floor and Toilets	£5,600
Path at Scout Hut – Alwoodley	£5,000
Parking Solutions at Sandringham Drive	£9,800
Alwoodley Welcome Sign	£3,000
Wetherby Roundabout	£15,200
Total	£38,600

Table 3 – 2011/12 Budgets

Funding Type	Alwoodley	Harewood	Wetherby	Total
Balance b/f 2010-11	£24,616	£16,984	£50,055	£91,654
Schemes Approved from 2009-10 budget to be spent in 2011-11	£16,667	-	-	£16,667
Schemes Approved from 2010-11 budget to be spent in 2011-12	£7,949	£16,984	£50,055	£74,987
New Allocation for 2011-12	£41,664	£33,712	£36,624	£112,000
Total available for new schemes in 2011-12	£41,664	£33,712	£36,624	£112,000
Funding set aside for Small Grants	£1,073	£3,503	£4,003	£8,579
Funding set aside for Skips	£1,500	£1,693	£3,486	£6,679

5. Ward Profiles

ALWOODLEY WARD

Ward Members:

Councillor Ronald Feldman (Conservative)

Council Appointments inc: Licensing & Regulatory Panel & Cttee, Standards Cttee

Appointments to outside bodies etc: Leeds Jewish Welfare Board, WY Joint Services Cttee, ALMO Area Panel Outer North East, Arthur Louis Aaron Memorial Board



Councillor Dan Cohen (Conservative)

Council Appointments inc: Scrutiny Board (Sustainable Economy and Culture)

Appointments to outside bodies etc: LEA governor of Allerton High



Councillor Peter Harrand (Conservative)

Council Appointments inc: Scrutiny Board (Safer & Stronger Communities)

Appointments to outside bodies etc: Leeds Sports Fed., WY Fire & Rescue, Leeds Learning Disabilities Partnership, Parish Councillor for Harewood



The ward as a place:

Alwoodley is a geographically diverse ward (half residential, half rural) situated 5 miles north of the city centre. The top end includes Eccup reservoir (the largest area of water in West Yorks), a large amount of rural land (inc farmland and public walks) and Adel Woods (which has an active "Friends of" group).

The residential areas include Alwoodley Lane and Wigton Lane which are among the most exclusive in Leeds. The Primley Parks, Sandhills, Plantations, Turnberrys, Sunningdales, Birkdales, Buckstones and Wentworths are sought after neighbourhoods for house buyers. The more deprived parts are the Fir Trees, Lingfields, and Cranmer Bank neighbourhoods which are predominantly areas of local authority housing (managed by East North East Homes).

17.5% of residents in Alwoodley belong to the Jewish community and this is reflected with the area containing two of Leeds' Synagogues and Brodestky Primary School. Just over 50% of people in the last census categorised themselves as Christian and there are a number of different denomination churches in the area including Catholic, Church of England and Methodist.

The northern half of the ward is covered by Alwoodley Parish Council. The PC employs a “lengthsman” to “maintain a cared for feel within Alwoodley Parish”. They link with the active Alwoodley In Bloom group and help run a regular Farmers Market (began this year). The High Ashes, Plantations, Wike Ridges and the properties on the north side of Wigton Lane all fall within Harewood Parish Council area.

Socio-economic/demographic description of the Ward:

Ward population is 21,600 people living in 9,100 households. The ward can be broken down into three Middle-layer Super Output Areas (MSOAs):

Alwoodley West:

- contains approximately 7,500 people living in 2,900 households.
- ranked 102nd out of 108 in the neighbourhood index for Leeds MSOAs. The health index being the best MSOA in the city.
- age breakdown shows a higher than average proportion of older people.
- has a diverse ethnic and cultural population with 15% of people coming from BME communities and 20% being of Jewish faith.
- 92% of households are owner occupied – 35% are detached. Average house price is £317k (Leeds average is £178k). 74% of properties are classified in Council Tax Bands D-H.

Alwoodley East

- contains approximately 7,900 people living in 3,400 household.
- ranked 92nd out of 108 in the neighbourhood index for Leeds MSOAs. The environment index ranking the best in the city and education the second best.
- age breakdown shows a higher than average proportion of older people.
- has a diverse population with 17% coming from BME communities and 25% being of Jewish faith.
- 83% of households are owner occupied – 30% are detached and 25% are purpose built flats. Average house price is £223k (Leeds average is £178k). 79% of properties are classified in Council Tax Bands C-H.

Moor Allerton

- contains approximately 6,200 people living in 2,800 households.
- it is ranked 33rd out of 108 in the neighbourhood index for Leeds MSOAs. Economic Activity (27th) and Low Income (29th) being the worst domains. Total of incapacity benefit claimants is almost twice the city average.
- age breakdown shows slightly higher than average proportions of both children and of older people.
- has a diverse population with over 15% coming from BME communities.
- 46% of households are in owner-occupation and 41% are rented through East North East Homes. Average house price is £133k (Leeds average is £178k). 79% of properties are classified in Council Tax Band A-B.
- The number of owner-occupiers has increased over the years due to the number of houses that have been bought under the right-to-buy scheme.

Schools

- six primary schools: Alwoodley, Allerton C of E, Brodetsky Primary, St Paul's Catholic, Highfield, and Wigton Moor.
- Allerton High School – moved to a new building in September 2008 as part of Building Schools for the Future.
- The Grammar School at Leeds (independent school for girls and boys aged 3-18).

Main council facilities (including parks, visitor attractions etc)

- Moor Allerton library - which underwent refurbishment in Spring 2009.
- Alwoodley Children's Centre (in the grounds of Allerton C/E Primary School).
- Herd Farm Activity Centre – LCC owned converted farm which provides a base for activities for young people, away days and educational courses.
- Open House and Treetops Community Centres are well used by local people.

Main non-council facilities:

- Lineham Farm Children's Centre – a charity run activity and residential facility/working farm used by Leeds schools.
- Alwoodley Community Centre (run by Alwoodley Community Association).
- Moor Allerton Elderly Care (MAECare) Centre - provides a range of support services for older people including reminiscence sessions for people with dementia, intergenerational activities involving local schools, volunteer visiting, trips and computer training.
- Northcall Centre - provide a range of services and activities which include family learning courses, film making, school holiday playschemes, exercise classes, dancing, a café and putting on a pantomime at Christmas.
- There are a number of golf clubs including Moortown which hosted the 1929 Ryder Cup!
- Several successful sports and social clubs; including Old Leodiensians (Rugby and Cricket), Alwoodley Cricket Club, Moortown Rugby Club.
- There is also a retail park, including a large Sainsburys, that is well used by people from outside the ward and the second largest employer after The Grammar School at Leeds.

Development/regeneration plans

- Moor Allerton Priority Neighbourhood - covers the priority neighbourhood in Outer North East Leeds. Moor Allerton Partnership (MAP) is a multi agency partnership of representatives from statutory and voluntary agencies who are working together to respond to local needs and priorities.
- Feasibility work has been taking place into possible future PFI housing scheme in the Cranmers.
- High Ash Drive – land behind the shops – Members looking at utilising this land for allotments and a carpark for the shops.
- Sandringham Estate – narrow roads mean that people park on the grass verges which become churned up.

Key successes

- Ward members were successful in getting Treetops Community Centre built in 2008. Members are actively involved in the management committee.
- Alwoodley School Cluster's Activities Fund pilot was supported by Area Committee's local budget to employ an Arts Champion. This has proved very successful.
- The first Moor Allerton Gala took place in July last year, organised by local people with support from LCC and ENE Homes.

Key local issues/challenges

- The perception is that Alwoodley is a prosperous ward, however, it does include the Moor Allerton Priority Neighbourhood which is statistically shown to be one of the more deprived areas of the city, with particular deprivation around worklessness and economic activity.
- Lingfield Pub on Lingfield Drive – currently closed and in a poor state of repair.
- Residents in the suburb areas like Alwoodley have a large reliance on public transport to get to work, shopping etc and they are not always able to get places directly.

HAREWOOD WARD

Ward Members:

Councillor Ann Castle (Conservative)

Council Appointments inc: Joint Plans Panel, Plans Panel City Centre
Appointments to outside bodies etc: West Yorkshire Fire and Rescue Authority, Lord Mayors Appeal Fund



Councillor Rachael Procter (Conservative)

Council Appointments inc:
Appointments to outside bodies etc:



Councillor Matthew Robinson (Conservative)

Council Appointments inc: Scrutiny Board (Sustainable Economy and Culture)
Appointments to outside bodies etc: Leeds Schools Sports Association, Leeds Sports Federation



The ward as a place:

Harewood ward is mainly rural with several affluent villages and extensive farm land. The villages include Scholes, Barwick-in-Elmet, Aberford, Thorner, Shadwell, Scarcroft, Bardsey, East Keswick, Collingham, Linton, Lotherton and Harewood itself.

Housing in the ward is primarily privately owned, although there is some local authority and social landlord housing in the villages: 70 properties in Aberford and 121 sheltered bungalows in Barwick and Scholes are managed by Aire Valley Homes. East North East Homes Leeds are responsible for only 25 properties in the ward.

Each of the villages has its own parish council who are all very active. East North East Area Management staff have a good relationship with parish councils and facilitate a quarterly Town and Parish Council Forum bringing together the Harewood and Wetherby Town and Parish Councils. The meeting is chaired by a ward councillor and the chair rotates among the Wetherby and Harewood ward councillors .

The main concerns for the Town and Parish Councils tend to be planning related and about the environment/conditions in villages. To help address this, the Area Committee has funded a Localism Officer shared between the Harewood and Wetherby wards. This post will assist parish councils in developing their own Neighbourhood Plans under the government's Localism agenda. The Area Committee has also used its local budget for additional dog warden patrols to combat dog fouling. The consultation on new grass cutting contracts has been completed and the contracts awarded. Harewood ward parishes are keen to be involved in the monitoring of the quality of the new contracts.

Barwick, Scholes, Shadwell, Bramham and Harewood have their own "In Bloom" community led groups. Many Parish Councils also have a Parish Council Plan.

The ward is served by the Wetherby and Harewood Neighbourhood Policing Team. The NPT has a very good working relationship with ward members.

Socio-economic/demographic description of the Ward:

The ward population is 19,500 - living in 8,400 households. The ward can be broken down into three Middle-layer Super Output Areas (MSOAs):

- 1) Bardsey/ East Kewick / Collingham / Linton / Harewood
- 2) Scarcoft / Scholes / Shadwell
- 3) Aberford / Barwick / Lotherton / Thorner

The rankings in the Leeds Neighbourhood Index for these areas are all at the top end, reflecting the general affluence of the ward.

Bardsey, East Keswick, Collingham, Linton and Harewood:

- This area is ranked 103 out of 108 in the neighbourhood index for Leeds MSOAs.
- This is the geographically largest MSOA in Leeds, covering over 20sq miles.
- It contains approximately 7,500 people living in 3,200 households.
- The age breakdown shows a much higher than average proportion of older people.
- 85% of households are owner occupied (with just under half of these being owned outright).
- Detached housing accounts for 61% of the stock and semi-detached for 23%.
- 83% of properties are classified in Council Tax Bands D-H.

- The area has four parish councils which are able to raise their own precept and spend money on local projects.

Scarcroft, Scholes and Shadwell:

- This area is ranked 101 out of 108 in the neighbourhood index for Leeds MSOAs.
- It contains approximately 5,600 people living in 2,300 households.
- The age breakdown shows a higher than average proportion of older people.
- 90% of households are in owner-occupation (with just over half of these being owned outright).
- Detached housing accounts for 47.5% of the stock and semi-detached for 40.5%.
- 89% of properties are classified in Council Tax Bands C-H.
- The area has three parish councils which are able to raise their own precept and spend money on local projects.

Aberford, Barwick, Lotherton and Thorner:

- This area is ranked out of 108 in the neighbourhood index for Leeds MSOAs.
- This is a large rural area. The area contains the Lotherton Hall estate.
- It contains approximately 6,400 people living in 2,900 households.
- The age breakdown shows a higher than average proportion of older people.
- The area has three parish councils which are able to raise their own precept and spend money on local projects.
- 80% of households are in owner-occupation and 10% are rented from the local authority through an ALMO.
- Detached housing accounts for 45% of the stock and semi-detached for 34.5%.
- 78% of properties are classified in Council Tax Bands C-H.

Schools

- 8 primary schools: Aberford C of E, Bardsey Primary, Barwick-in-Elmet C of E, Collingham Lady Elizabeth Hastings C of E, Harewood C of E, Scholes, Shadwell and Thorner C of E.
- Elmet Partnership of Schools and Services (EPOSS) is a multi agency group which includes managers from LCC Social Care, Leeds PCT, Police, Education Leeds Attendance Team, Headteachers and other strategic LCC officers to improve the swift and easy access to specialist services. The Partnership is in the process of developing into a Joint Collaborative Committee, whose membership includes representatives of all local schools, children centres, youth services, health, police and voluntary colleagues. Councillor Alan Lamb is the Outer North East Area Committee's Champion for young people and provides a link between the EPOSS Partnership and the Area Committee. The main issues for the group is to constitute itself into a formal body able to manage staffing and other resources.

Main council facilities (including parks, visitor attractions etc)

- A consultation process has been carried out and the library in Scholes is to remain open and the library in Shadwell is hopefully to be the subject of a Community Asset Transfer.
- There is a swimming pool attached to Scholes Primary school but is only suitable for small children and isn't open to the general public.

- Wetherby Children's Centre caters also for Harewood Ward. It runs a number of groups for children and families incl. parenting advice, family support, health advice, etc.
- Collingham, Scholes and Barwick are served by a mobile LCC youth service provision.
- There are a number of LCC youth service run youth clubs across the area.
- Lotherton Hall is an Edwardian country house, gardens and estate run by LCC. It is a popular visitor attraction, with a bird garden, children's playground, café and a herd of red deer!

Main non-council facilities:

- Harewood House and bird gardens are in Harewood village. Harewood House is an 18th century stately manor house used as a venue for arts, entertainment, shows, day trips and other public events throughout the year. It is also home to the UK's longest motorsport hill climb, known as Harewood Speed Hill Climb. The exterior set for the soap opera "Emmerdale" is also located within the Harewood estate.
- Barwick in Elmet is a historic village with earthworks created as an Iron Age fort and used later as the site of a Norman castle and a World War II observation post. It also has a maypole which is raised and lowered every three years.
- Many locations have village sports clubs, (e.g. football in Shadwell, Collingham and Linton cricket club and Wetherby Golf Club which extends as far as Collingham) to name but a few. Many privately or community run sports and art sessions are run from village and community halls.
- Scholes, Bardsey, Aberford all have a small playground. Councillors are presently considering a development of a playground in Scarcroft.
- There are a number of "In Bloom" groups looking after the environment of their villages: e.g. Barwick, Scholes and Shadwell. Harewood House won the prestigious 2010 Yorkshire in Bloom gold award in the category of "Country Houses".

Development/regeneration plans:

In 2010 the Area Committee approved funding for a review of a conservation area in Shadwell and a development of a new conservation area in Scholes. It is hoped that the plans will safeguard the character of the two villages. Both, Parish Councils and local residents have supported the initiative. A previously funded by the Area Committee Aberford and District Masterplan, has been recently completed. Linton Village Design Statement is completed and has been sent to planning. Aberford too, has Village Master Plan and Village Design Statement. The above developments point to the Parish Council and local residents interest in their villages and preservation of their character.

Key successes

- A very good relationship has been forged by the area management officers with Parish Council and Parish Councillors. A quarterly Town and Parish Council Forum is run by the Area Management team. Most recent topics discussed and practical assistance delivered at the Forum have been: public planning enquiries, funding and support available to rural voluntary organisations, parish boundaries, work of children centres and planning enforcement and others.
- Conservation area reviews taking place for the first time for years. This means that the character of the those typical Yorkshire villages are going to be preserved. Conservation areas have been championed by both, parish councillors and local residents.

- Funding of £2,500 has been allocated by the Area Committee towards rural crime initiative which includes fuel for 2 privately donated Landrovers. This means that local police can patrol and reach some of the difficult, far removed areas in the ward in discharging their duties.
- Employment of a localism officer to cover Wetherby and Harewood wards. The post holder provides advice and support for parish councils to work towards developing Neighbourhood Plans.

Key local issues / challenges

- Area is difficult to police as it is geographically large and, in places, sparsely populated. To deal with the situation Harewood and Wetherby Neighbourhood Policing Team have their own Farmwatch scheme and have recently had 2 four wheel drive Landrovers donated to assist them reach the more rural parts of the Ward (see key successes above).
- Changes to the grass maintenance contract – this issue has been of major concern to the Parish Councils for a number of years now. Parishes would like to take responsibility for grass cutting in villages.
- The area also has pressures managing the development and housing needs of the area against the retention of the historic character of many of the villages. It needs to be ensured that any development in the area is sympathetic to the character of the area and is sustainable.

WETHERBY WARD

Ward Members:

Councillor Alan Lamb (Conservative)

Council Appointments inc: Scrutiny Board (Children's Services)

Appointments to outside bodies etc: Children's Trust Board, Wetherby Town Council



Councillor John Procter (Conservative)

Council Appointments inc: General Purposes Committee, Joint Plans Panel, Member Management Committee, Plan Panel (East), Chair of Scrutiny Board (City Development)

Appointments to outside bodies etc: Leeds Grand Theatre and Opera House Ltd, Leeds Grand Theatre Enterprises Ltd, Leeds Initiative – Culture Partnership, LGA General Assembly, National Association of Councillors, Wetherby Town Council



Councillor Gerald Wilkinson (Conservative)

Council Appointments inc: Licensing Committee and Licensing and Regulatory Panel.

Appointments to outside bodies etc: ALMO – East North East Homes Leeds, Children's Advisory Panel, Green Leeds, Yorkshire Indoor Cricket School, Wetherby Town Council



The ward as a place:

Wetherby Ward is mainly rural with affluent residential villages and local farms. The Ward is bordered by Harewood Ward to the West, with North Yorkshire to the North and East/South.

The residential villages which make up the Wetherby Ward are: Wetherby Town, Boston Spa, Clifford, Bramham, Thorp Arch and Walton.

There are a number of areas in Wetherby and the villages of local authority housing numbering 1,027 households in total for which East North East Homes Leeds are responsible. The public housing estates in Wetherby and Boston Spa show a greater level of need and disadvantage in contrast with the rest of the area. Families can further be disadvantaged through the lack of services on their doorstep and consequent difficulties with access.

Each of the villages within the Ward has its own Parish Council who are all very active. East North East Area Management officers are in constant contact with the parish councillors, and facilitate the running of Town and Parish Council Forum. The meeting is chaired by a ward councillor and the chair rotates among the Wetherby and Harewood ward councillors. Their main concerns are planning issues, dog fouling, and grass cutting (they have expressed an interest in monitoring LCC Grass Maintenance Contracts in the locality). Many Parish Councils also have a Parish Council Plan.

Wetherby Neighbourhood Policing Team have their own Farmwatch scheme and have two four wheel drive landrovers donated to assist them in reaching the more rural parts of the ward. Both Wetherby and Harewood ward contribute wellbeing finance towards fuel for the landrovers.

Wetherby's origins are as a staging post through the centuries for travellers between London and Edinburgh.

In 1240 the Knights Templar were granted by Royal Charter of Henry III the right to hold a market in Wetherby (known then as Werreby). The Charter stated the market should be held on a Thursday.

Socio-economic/demographic description of the Ward:

Ward population is 19,848 people living in 8,272 households. The Ward can be broken down into three Middle-layer Super Output Areas (MSOAs):

Wetherby West
Wetherby East / Thorp Arch / Walton
Bramham / Boston Spa / Clifford

The rankings in these areas are high, and the scores for the individual domains are higher than average for the city.

Wetherby West

The area is located in the Outer North East and covers the west of Wetherby (west of the B6164). The area also includes the northern part of the village of Linton.

The population is predominantly White British and the age breakdown shows a higher than average proportion of older people.

92% of households are in owner occupation. Detached housing accounts for 62% of the stock and semi-detached for 26%. 73% of properties are classified in Council Tax Bands D-H.

Wetherby East, Thorp Arch, Walton

The area is located in the Outer North East close to the A1 motorway. It contains the eastern side of Wetherby (east of the B6164). It also includes large tracts of rural land, Thorpe Arch village and the nearby trading estate.

The population is predominantly White British and the age breakdown shows a much higher than average proportion of older people.

66% of households are in owner occupation and 20% are renting from the local authority (through an ALMO). Semi-detached housing accounts for 30% of the stock, terraced housing for 27%, and detached housing for a further 25%. 33% of properties are classified in Council Tax Band B and 47.5% in Bands C-E.

The area includes. The area is served by Wetherby and Harewood Neighbourhood Policing Team. Wetherby is a thriving market town with its own Town Council, Thorp Arch and Walton also have parish councils. These are able to raise their own precept and spend money on local projects.

Bramham, Boston Spa, Clifford

Located in the Outer North East, this area is largely rural and follows the western Leeds boundary from the River Wharfe down to the junction of the A1 and A64. The area contains the villages of Boston Spa, Bramham and Clifford.

The population is predominantly White British and the age breakdown shows a much higher than average proportion of older people.

79% of households are owner occupied and 11% are renting from the local authority (through an ALMO). Detached housing accounts for 41.5% of the stock, semi-detached for 31% and terraced housing for a further 20%. 77% of properties are classified in Council Tax Bands C-H.

St John's School for the Deaf and Martin House Children's Hospice are all within the parish of Clifford. The area is served by Wetherby and Harewood Neighbourhood Policing Team. The area has three parish councils which are able to raise their own precept and spend money on local projects. These are Bramham, Boston Spa and Clifford.

Schools

- There are 2 high schools in the Ward: Wetherby and Boston Spa
- 10 primary schools: Bramham Primary, Crossley Street Primary, Deighton Gates Primary, Lady Elizabeth Hastings' Church of England Primary, North East SILC - West Oaks, Primrose Lane Primary, St Edward's Catholic Primary, St James' Church of England Voluntary Controlled Primary, St Joseph's Catholic Primary, and St Mary's Church of England Controlled Primary
- Elmet Partnership of Schools and Services (EPOSS) is a multi agency group which includes managers from Social Care, Leeds PCT, Police, Attendance Team, Head teachers, voluntary sector colleagues and strategic LCC officers to improve the swift and easy access to specialist services. The partnership is in the process of constituting itself into a Joint Collaborative Committee, better to manage the available resources and work together.

Main council facilities (including parks, visitor attractions etc)

- New Children's Centre and play ground in Deepdale, Boston Spa and a new Children Centre in Wetherby – both catering for Wetherby and Harewood wards.
- Other play grounds attached to schools or run by Parish councils.
- Barleyfields Community Centre – used mainly for youth sessions by the youth service.

Main non-council facilities:

- Brass Band Concerts at the Riverside Bandstand.
- Thorp Arch Trading Estate which is built on a former Royal Ordnance Factory and produced munitions for WWII and the Korean war.
- Wetherby Town Market with: Wetherby Races, Wetherby Bonfire, Wetherby Festival, Wetherby Christmas Lights, Wetherby Golf Course, Wetherby health centre built as part of the LIFT initiative, Wetherby Police Station and a farmers market.
- Bramham House which is a country house built in 1698 surrounded by a landscaped park laid out in the 18th century landscape tradition; Leeds Music Festival, Bramham Horse Trials.
- The old Leeds to Wetherby railway line which was closed down in 1964.
- St John's School for the Deaf and Martin House Children's Hospice are all within the parish of Clifford.
- Wealstun (HM) Prison and the British Library.
- There is a strong private sports club scene.
- There are many active In Bloom groups.

Development / regeneration plans:

- Children services and facilities incl. 2 new Children Centres and partnership work on establishing of a Joint Collaborative Committee;
- Improvements to community buildings using parish council funding, wellbeing contributions, WBI and MICE.
- There are 7 major roundabouts in the area. A scheme is being prepared to improve them all through a mixture of wellbeing Ward Based Initiatives and private sponsorship.

Key successes

- A good, supportive relationships officers have forged with Town and Parish Councils and Parish Councillors. Officers administer the quarterly Town and Parish Council Forum meeting used for training, information sharing and joint work between councils.
- Conservation area reviews taking place for the first time for years.
- New Wetherby and Boston Spa Children Centres built with a significant financial assistance from the Area Committee.
- Road safety schemes including new mini roundabouts, zebra crossings, double yellow lines and reduced speed limits.
- Employment of a localism officer to cover Wetherby and Harewood wards. The post holder provides advice and support for parish councils to work towards developing Neighbourhood Plans.
- Funding by the Area Committee of rural crime initiative which includes fuel for 2 privately donated Landrovers and additional patrols in Wetherby around Christmas. This has proved to be vital in reaching some of the difficult to reach areas in the ward.

Key local issues/challenges

- Changes to the Grass Maintenance Contract – this issue has been of major concern to the Parish Councils for a number of years now. Some Parish Councils would like to take the responsibility for their own grass cutting contracts.
- Rural policing issues due to the geography of the area.
- Children and young people's issues – the transformation of a local extended services partnership into a formalised Joint Collaborative Committee which will administer the remainder of the Activity Fund and provide a range of after school services and support. Of particular interest is the funding of schools and children services because many children educated in the ward schools come from outside of the area (particularly from Inner East Leeds).
- Localism bill – this is going to affect the decision making and finance available in the locality.

6. Priorities and Actions for 2011/12

A table outlining the Area Committee priorities and actions for 2011/12 has been produced and will be reviewed annually.

Priority	How will this be achieved?	Progress
Priorities ... for Children	<ul style="list-style-type: none"> • Work with the children centres in Alwoodley, Wetherby and Boston Spa so that local families can find support and a wide range of activities appropriate to their needs. • Work closely with schools and other organisations providing services to children and young people to maintain a good after school provision and support to local families in order to improve children's behaviour, school attendance and academic results. • Engage young people in learning and support the work of Job Centre Plus, Jobs and Skills and other educational and training agencies to reduce the numbers of young people at risk of becoming NEET (not in education, employment or training) 	<ul style="list-style-type: none"> • The new Boston Spa Children's Centre has had their official opening in September. This centre along with the other Children's Centres in the area, Wetherby and Alwoodley, provides a wide range of provision for families with children age 0-5. • Actions to address truancy and transition between primary and high schools has been included in the MAP NIP as an action. • Area management will continue to sit on the cluster leadership groups and other relevant bodies to improve partnership working in the area. • Boston Spa Children's Centre has job centre plus advice on offer throughout the week to help local parents get back into work. It is hoped that these sessions can be run in other venues throughout the area, including Open House.
Priorities ... for Business and Culture	<ul style="list-style-type: none"> • Co-operate with local businesses to improve the economy of the area and encourage them to take an active part in the local community life. • Work with the local voluntary organisations to help them find new volunteers and at the same time, give those volunteers opportunities to widen their skills. • Provide a varied range of art and cultural activity to all sections of the community to enjoy locally . 	<ul style="list-style-type: none"> • Research is being undertaken to ascertain the feasibility of a Shop Local campaign in Harewood ward. If proved successful this could be rolled out to other areas. • Volunteering is being promoted in the area at appropriate venues and events, particularly in Tree Tops and Open House Community Centres to help with the running of the building and new sessions. A targeted event is also to be held in the MAP area. • Funding has been given to Wetherby festival an annual festival offering professional events and performances

Priority	How will this be achieved?	Progress
		<p>by talented local groups, Bramham Gala and Moor Allerton Community Gala.</p> <ul style="list-style-type: none"> Barleyfields Radio Project has also been supported, which allows young people the opportunity to make their own radio programmes and have air time with support from the local radio station, Tempo FM, staff.
<p>Priorities ... for Communities</p>	<ul style="list-style-type: none"> Through working together with local communities and partner organisations aim to reduce anti-social behaviour, domestic burglary rates, and crime in rural areas. Work through the 6 weekly multi-agency action meetings (tasking) to respond promptly to identified problems of crime and environmental blight. Promote road safety through the improvement of parking schemes, speed reduction and other highway measures. Take enforcement action in areas which are known hotspots for fly-tipping and litter. Provide support and funding to volunteers working to improve their local environment; e.g. In Bloom groups. Support local community events and activities which bring people together. Ensure residents have their say about what happens in their communities and can influence the development of local services. 	<ul style="list-style-type: none"> Tasking meetings continue to be held in Harewood & Wetherby and Alwoodley to tackle the main crime issues in the area. PACT meetings also continue to be held in the Outer North East area to identify local community safety priorities of residents. Operations that have been carried out in the area recently include attendance at Hallfield Lane retired ladies friendship club to speak to the members about Sneak in Burglaries and criminals in Wetherby who target Audi vehicles to steal or steal from were also targeted. Officers stopped over 20 vehicles in the space of an hour on Boston Road near to the Boston Spa roundabout. One driver was arrested for being over the prescribed alcohol limit after attending a party the night before. Another was issued a £50.00 fine for allowing their MOT to expire. Officers will be carrying out this operation through out summer at various location around the Wetherby Ward. Wetherby police station also held a very successful open day for the local community. A number of highways issues have been progressed in Alwoodley and Wetherby recently, including car parking, signage, roundabouts, maintenance and improvements. Other large schemes are also coming to fruition including the Sandringham grass verges project, Scholes parking scheme and Wetherby roundabout improvements.

Priority	How will this be achieved?	Progress
		<ul style="list-style-type: none"> • With the new Environmental delegation changes coming into practice, through both the new Outer North East Environmental Integrated Locality Working group and other methods of consultation enforcement and environmental services will become more locally focussed. • There are now three community centres directly managed by the Area Committee, Barleyfields in Wetherby ward, Tree Tops in Alwoodley ward and Open House in Alwoodley ward. The management of the Open House is temporary pending a community group agreeing to take over the centre. There is an ongoing corporate review of community centres, which will include the above and issues pertaining to these buildings will be fed into this. It is proposed that a steering group and action plan will be created for Tree Tops and Open House. As Barleyfields is almost exclusively used by the youth service it is not seen as necessary to create a steering group. • The next round of consultation for the Autumn looking at priority setting for the next year will take place before Christmas. It is suggested to fit in with other priorities it takes place at Open House, Boston Spa and Barwick.
Priorities.... Health and Wellbeing	<ul style="list-style-type: none"> • Provide a range of opportunities for people to lead healthy lives. • Support voluntary sector groups working with vulnerable people. 	<ul style="list-style-type: none"> • All town and parish councils in the area, and other appropriate organisations, have been given information on setting up a walking group in the area. Currently only one group has taken up the offer of training, Crossley Street Surgery in Wetherby, but it is hoped with further promotion groups can be set up across the area. • Support is continuing with groups in the area, including MaeCare, Northcall and

Priority	How will this be achieved?	Progress
		<p>WISE, to enable them to run health based activities and events for the local community. We are also working with the Citizens Advice Bureau to set up new sessions from Open House Community Centre.</p> <ul style="list-style-type: none"> • Mapping of health needs in the Moor Allerton Partnership (MAP) area is continuing with meetings taking place with local organisations and relevant service providers to undertake interviews and gain local knowledge. The results of the findings will be used to inform the health priorities for the MAP improvement plan and be reported back to the Area Committee. • Progress is being made towards to conversion of an unused patch of land into High Ash allotments.
<p>Priorities ... Better Lives</p>	<ul style="list-style-type: none"> • Provide support, advice and guidance to Town and Parish Councils and administer a quarterly meeting known as the Town and Parish Council Forum. • Ensure Town and Parish Councils are well informed about emerging localism agenda and health reforms so that they can adequately represent the interests of local residents. 	<ul style="list-style-type: none"> • Support, advice and guidance for town and parish councils continues and copies of the minutes from the Town and Parish Council Forum meeting are presented to Area Committee. • To further support Town and Parish Councils on the emerging localism agenda a localism officer has been appointed by the Area Committee. A detailed Project Plan has been produced by the Localism Officer relating to the construction of two Neighbourhood Plans involving Parish Councils in both Harewood and Wetherby Wards. In addition, an options paper has been drawn-up regarding the potential funding of the proposed Neighbourhood Plans as well as the Terms of Reference (ToR) for the Project Board that will help steer the project. A rolling research project has been instigated to help identify funding sources that can be accessed by the Town and Parish Councils in the Outer North East area. A proforma has

Priority	How will this be achieved?	Progress
		<p>been circulated to the Town and Parish Councils requesting that they come forward with a priority project that they require additional funding for and/or support with. The Localism Officer has also established a profile with both the Town and Parish Councils and other key stakeholders as a focus for the localism agenda in the Outer North East area through a number of communications and face-to-face meetings. A Project Board has been established and the initial meeting undertaken. At the inaugural meeting, board members discussed the scope of the project (areas to be covered by the Neighbourhood Plans), agreed the Terms of Reference (TOR) and mapped out a methodology for working, including identifying how the plans can be funded.</p>

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7. Priority Neighbourhoods

In response to the Narrowing the Gap agenda of the Vision for Leeds 2004-2020, the Area Committee developed Neighbourhood Improvement Plans (NIPs).

The Area Committee has agreed to establish and support one priority neighbourhood in the Outer North East area with effect from April 2010, this is the Moor Allerton Partnership.

This priority neighbourhood has also been agreed at city level through the corporate Neighbourhood Policy Group, at the East North East Office Coordination Group and through area based partnerships such as the Divisional Community Safety Partnership and Children Services Leadership Teams.

Each priority neighbourhood represents a gathering of super output areas (SOAs) that fall in the 10% most deprived according to the latest statistics.

Neighbourhood Improvement Plans (NIPs)

Area Management officers are responsible for pulling together annual Neighbourhood Improvement Plans (NIPs) for the priority neighbourhood. Each NIP identifies the key domains that the Neighbourhood Index is showing as having the most urgent need to address and where appropriate target the super output areas (SOAs) that are demonstrating the greatest inequalities.

Each NIP includes:

- An introduction.
- The top local priorities for the year from which the detailed action plan will be developed and implemented. These will be the main focus of partnership activity/actions for the year ahead and relate to the key inequalities that the Area Committee are seeking to make the greatest impact on.
- Map of the area.
- A summary of neighbourhood index analysis and where available annual neighbourhood surveys.
- A framework for roles and responsibilities in delivering and overseeing the NIPs.
- Action Plan.

Community Leadership Team

The Area Committee aims to introduce a Community Leadership Team for each priority neighbourhood. The key aims and purpose of each CLT is:

- To bring together residents from different parts of the community to form a team that can share knowledge and skills and build relationships between active residents;

- To support and develop existing civic roles of residents in the neighbourhood;
- To oversee the development and implementation of a Neighbourhood Improvement Plan (NIP) on behalf of the Area Committee;
- To report progress on the NIP to the Area Committee and raise concerns where it feels agreed priorities are not being adequately addressed;
- To provide opportunity for public debate on agreed local priorities;
- To provide a mechanism for local consultation to be steered through;

Local Management Team

Local Management Teams with representatives from service providers, including the voluntary and community sectors have responsibility for delivering the agreed Neighbourhood Improvement Plan (NIP).

This team will take responsibility for ensuring the delivery of the various actions, projects and initiatives taking place in the priority neighbourhood and support to the development of Team Neighbourhood.

8. Partnership and Integrated Working

Locality Working is about working better with a wide range of services, organisations and residents to improve the 'offer' in local communities. It focuses on better coordination and cohesive service delivery which is able to best meet the needs of local people. Area Committee will nominate champions for partnership roles to support this agenda.

2011/12 Area Committee Champions

Cllr Wilkinson	Environmental Champion
Tbc	Health and Well being Champion
Cllr Lamb	Community Safety Champion
Cllr Lamb	Area Children's partnership
Cllr Lamb	Corporate Carer
Cllr Robinson	Employment, Enterprise & Training Partnership
Cllr Feldman and Wilkinson	ENEHL Area Panel

Outer North East Leadership Team

The team was established in September 2011, chaired by a member of the corporate leadership team, and oversees the development and successful implementation of local integrated services that improve outcomes in neighbourhoods. The new locality working approach is outlined in the design principles agreed by Executive Board in December 2010 (a copy of the design principles is available on request).

Outer North East Environmental Integrated Locality Working group

The East North East Area Manager has established an East North East Environmental Integrated Locality Working group who meet bi monthly to oversee integrated locality working to tackle environmental issues in four key areas of the wedge. In addition to improved visual appearance the targeted neighbourhoods, lessons learnt on future collaborative working will be identified and implemented.

9. Community Engagement

Each Committee will agree a local community engagement plan based on an agreed template to ensure consistency across the city. Information on how Area Committees have delivered on their community engagement plans, will be included in an annual report to the Executive Board, which outlines achievements from the previous year to deliver the Area Delivery Plans, and future priorities.

Developing a programme of community engagement is one of the Area Committee's key responsibilities. This business plan seeks to provide a robust framework for community engagement which supports the identification business plan activity and involves the public in local decision making. To facilitate this process it is recommended that engagement activity should be split into two main components:

- a) Primary Engagement: A core programme of primary engagement for all 10 Area Committees should be implemented which provides a consistent approach for consulting the public on the broad priorities for each area and meets the requirements for the area committees' delegated function. It is proposed that this is undertaken through an annual survey of Citizens Panel Members and is implemented as part of the annual Business Plan development and review process. The results of this consultation will be presented in a report to Area Committees setting out the findings of the consultation against the business plan themes.
- b) Secondary Engagement: In addition to this core programme of primary engagement, each area committee may elect to undertake additional engagement as it relates to the business of the Area Committee.

A community engagement forward plan will be produced annually, outlining the reports scheduled for the Area Committee in that municipal year. Area Management Team will manage this programme of activity on behalf of the Area Committee which may include contributions of resources from other services and agency partners.

Area Management recognise that residents have difference lifestyles and different preference for how they want to interact with the council. A variety of methodologies are available from the approaches and tools developed and trialled within the team. Officers will liaise with members at Ward Based Briefings to consider the best format for their ward.

Supporting and engaging the community is one of the Area Committees key responsibilities. the development of a clear community engagement process seeks to address specific needs of targeted communities and address inequities with previous engagement. The approach and extent of community engagement needs to be proportionate to the benefits which could be achieved and with a consideration of the loss of time allocated to alternative activities.

Outlined below are engagement activities and opportunities for residents to be consulted on particular issues or bring local issues to the attention of Councillors regarding council services.

- At Area Committee meetings and particularly through the 'Open Forum' section where members of the public are invited to raise matters.
- At local Community forums and partnership meetings.
- Through our webpage which is currently being developed.
- By e-mail – east.north.east@leeds.gov.uk
- By arranging specific community consultation activities and events as appropriate e.g. selective licensing.
- Attendance at various tenants and residents groups.
- Engagement activities at community events
- Support to specific groups that assists engagement.
- Management Teams to link with the Community Leadership Teams for the Priority Neighbourhoods.
- Provision of small grants offers an engagement opportunity to support local groups to build their capacity and skills base.
- Leeds Residents Survey, bi-annual survey of residents across Leeds and is one of the most wide ranging and comprehensive means by which the council consults with residents.
- Area Committee needs to access and support partners consultation as a further tool for engagement with the community. E.g. PACT meetings inform community safety priorities of Neighbourhood Policing Team and this in turn informs the community safety proposals supported by well being funding.
- Leeds City Council Citizens Panel – currently being developed further to have a greater representation.
- Talking point – online consultation portal details of council consultations planned, being delivered and completed.
- Town and Parish Councils.
- Wetherby & Harewood Town and Parish Council Forum.

Ward Member Briefings

- a) Ward Member meetings will be held for each ward monthly with the purpose to identify ward projects and monitor progress of these projects. The meetings will be arranged and facilitated by the Area Management Team with an action plan provided for each.
- b) Where members have specific issues, partners will be invited to attend meetings to discuss and agree actions to address.
- c) A regular cycle of invited guests will be agreed with members to provide update reports and progress as and when appropriate.

Forward Plan

A forward plan will be produced annually, outlining the reports scheduled for the Area Committee in that municipal year.

10. Commitment to Equalities and Cohesion:

Building on and simplifying the existing legal framework the Equality Act 2010 requires public bodies to have:

- due regard to eliminate discrimination, harassment, victimisation and any other conduct prohibited under the Act;
- advance equality of opportunity, and
- foster good relations across all protected characteristics.

The ambition for Leeds is to be the best city council in the UK. By adopting the Equalities Review definition of an equal society we place people at the heart of all that we do and value the contribution diversity has in all aspects of our lives. We recognise that there are still areas of inequalities. To help tackle these our approach to equality, diversity, cohesion and integration focuses on:

- the effects organisational barriers can have on a diverse population, and
- practical ways of removing or reducing those barriers.

Leeds City Council achieved an 'Excellent' standard for equalities in May 2011. Area Management are responsible for ensuring that equality standards are embedded in all Area Committee work.

Community cohesion is a key priority for the Area Committee and their work within local communities is aimed at developing harmonious communities where people can come together in a spirit of cooperation to improve their area.

Project planning documents are completed for projects undertaken in the area which follow the Delivering Successful Change project management principles and also incorporate equalities screening.

All projects funded by wellbeing monies must demonstrate:

- Equality and diversity issues have been considered in the planning of the project,
- How equality and diversity issues have shaped the project delivery;
- The impact of the project will be on different groups;
- how the project will promote good community relations between different groups and how barriers that might prevent their involvement will be overcome.

11. Monitoring Arrangements and Promotion of Area Committee Achievements

- The table outlining the Area Committee priorities and actions is based on Outcome Based Accountability principles for performance monitoring.
- Area Management Team produce weekly good news stories for the Deputy Chief Executive.
- Groups and Services receiving Well being Funding acknowledge Outer North East Area Committee and have access to a LCC logo for publicity material.

Outer North East Area Committee - Outside bodies and working groups 2011/12

Each year the Area Committee is invited to nomination representatives to a number of outside bodies and partnership meetings. The current membership is as follows:

East North East ALMO Area Panels	Cllr Ronald Feldman and Cllr Gerald Wilkinson
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Partnership representatives/Champions

At present, there are a number of area based partnership groups established as part of Leeds Initiative – the local strategic partnership. These partnership groups have requested that each Area Committee in their patch nominate a local elected Member representative (or ‘champion’) to participate in the work of the partnership and act as the link between the partnership and the Area Committee.

Divisional Community Safety Partnership	Cllr Alan Lamb
Area Children’s Partnership (and area appt to Corporate Carers Group)	Cllr Alan Lamb
Area Health & Wellbeing Partnership	tbc
Area Employment, Enterprise & Training Partnership	Cllr Matthew Robinson

The Area Committee establishes working groups as necessary to consider areas of work for which it has responsibility:

Environment Sub Group (chair of sub group is the Environment Champion)	Cllr Wilkinson (Chair), Cllr Robinson, Cllr Feldman
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Report of East North East Area Leader

Report to Outer North East Area Committee

Date: 24th October 2011

Subject: Well Being Fund Capital and Revenue Budgets

Are specific electoral Wards affected? If relevant, name(s) of Ward(s): Alwoodley, Harewood, Wetherby	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Summary of main issues

1. This report provides members with an update on the current position of the capital and revenue budget for the Outer North East.
2. Applications made for funding are included in the report for member's consideration.

Recommendations

3. Members are asked to:

- Note the spend to date and current balances for the 2011/12 financial year;

Consider the following project proposals and approve where appropriate the amount of grant to be awarded:

- Wetherby Community Bonfire

1 Purpose of this Report

- 1.1 The report provides members with an update on the current position of the revenue Wellbeing Funding for the Area Committee and sets out applications made for consideration by the Area Committee.

2 Background Information

- 2.1 Each of the ten Area Committees receive an annual allocation of revenue funding to commission projects and offer grants to organisations in the local area. The amount of funding for each Area Committee is determined by a formula based on 50% population and 50% deprivation in each area, as agreed by the Council's Executive Board. The Area Committees also have the balance of any revenue wellbeing budget which was allocated to them in previous years.
- 2.2 Alongside the wellbeing budget, ward councillors have access to other sources of local funding, such as Section 106, Ward Based Initiatives (WBI), Members Improvement in the Community and Environment (MICE). The use of this funding is discussed at ward member meetings as appropriate.

3 Main Issues

REVENUE PROJECTS

3.1 Wellbeing Revenue – available funding for 2011/12

The Council has agreed an allocation of wellbeing (revenue) budget across the ten Area Committees which includes a reduction on last year's allocation of £250k. The allocation to individual Area Committees is calculated using a formula based on 50% deprivation and 50% population. In February 2011 a new allocation of the Wellbeing funding to Area Committees was approved. The Outer North East allocation for 2011/12 is £112,000.

The Outer North East Area Committee manages its allocation by proportioning the amount between the three wards based on population. For the 2011/12 allocation, the split between wards is:

- Alwoodley: £41,664 (based on pop. = 37.2%)
- Harewood: £33,712 (based on pop. = 30.1%)
- Wetherby: £36,624 (based on pop. = 32.7%).

The current revenue financial position of the Area Committee is shown in Appendix 1. The format, in which this information is presented, has been approved by the Area Committee to list clearly the schemes approved (i.e. committed) in 2010/11 and which are still to be paid for in 2011/12.

The funding will be used to support the priorities in the Community Charter as agreed by the Area Committee in March 2011. Updates on spending and projects funded will be reported to the Area Committee on a regular basis.

3.2 New schemes for consideration

Project: Wetherby Community Bonfire
Organisation: Wetherby Town Council
Amount: £1,000
Ward: Wetherby ward

- The Annual Community Bonfire and Firework Display has been run for the last seven years and is put on for the enjoyment of local people, as the nearest Leeds City Council community bonfire is 15 miles away.
- The event is run by the community with a number of different organisations working together.
- The funding will be used to pay for security, fence panels for around the bonfire, policing, Traffic Road Order and St John's Ambulance to attend the event for first aid cover. A full list of costs are as follows, although the committee is hoping some of the costs come down as they would like to spend a maximum of £7,500.

Fireworks	£4,000
Posters/Tickets	£120
Security Patrol	£560
Van Hire (Fireworks)	£325
Fence Panels	£400
Grass seed etc.	£80
St John Ambulance	£140
Traffic Road Order	£355
TRO Footpath	£355
Radios	£250
Pub Lia Insurance	£400
Admin/Manpower	£100
Even/Day Refreshments	£130
WISE Clean Up Asst	£200
Sports Assoc Costs	£300
Petrol/General Costs	£150
Cancellation Ins	£480
Lighting/incidentals	£255
TOTAL	£8,600

- Tickets for the event are sold but don't cover all the costs. If there are additional costs after tickets sales and grant funding has been used Wetherby Town Council stands the rest of the costs.
- Community Charter priorities: "Priorities for Communities".

3.3 Small grants and skips

Each of the wards has a pot set aside for community groups to apply into for small grants and skips. Below are the amounts remaining in each pot for the three wards.

	small grant budget	skip budget
Alwoodley	£1,500	£1,073
Harewood	£981	£1,495
Wetherby	£2,632.50	£1,746

3.4 Wellbeing Capital Funding 2011/12

There is no new capital wellbeing allocation in 2011/12. The Outer North East capital programme is now at an end. The balance shows a small amount left in the Wetherby ward allocation. A complete list of projects is in the appendix 2.

4 Corporate Considerations

4.1 Consultation and Engagement

4.1.1 The local community and VCFS groups are consulted and the well being fund grant process is shared with them via the community engagement strategy and events that are attended. In addition feedback is provided via the Community Charter. Consultation on the priorities within the Community Charter is undertaken on an annual basis and shapes the priorities which the Well Being Fund is used to deliver.

4.1.2 The ward member groups consider the applications for funding and make a recommendation for the Area Committee to consider.

4.2 Equality and Diversity / Cohesion and Integration

4.2.1 Well Being Funding is used to ensure that inequalities within the local area are addressed through local projects and schemes and equality impact assessments carried out where necessary.

4.2.2 Not applicable in this instance.

4.3 Council Policies and City Priorities

4.3.1 The Well Being Fund projects seek to contribute to the City Priorities by improving the local area.

4.4 Resources and Value for Money

4.4.1 Spending and monitoring of the Wellbeing budget is administered by the Area Management Team in accordance with the decisions made by this Area Committee.

4.5 Legal Implications, Access to Information and Call In

4.5.1 The decisions made in relation to Well Being Funding are subject to call in.

4.6 Risk Management

4.6.1 Not applicable under this section.

5 Conclusions

5.1 The Wellbeing fund provides financial support for projects in the Outer North East area which help to deliver the priorities of the Community Charter.

6 Recommendations

6.1 Members are asked to:

- Note the spend to date and current balances for the 2011/12 financial year;

Consider the following project proposals and approve where appropriate the amount of grant to be awarded:

- Wetherby Community Bonfire

7 Background documents

7.1 Area Committee Roles and Functions 2011/12

7.2 Report to Executive Board, 11 February 2011, Revenue Budget 2011/12 and Capital Programme.

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OUTER NORTH EAST AREA COMMITTEE WELL-BEING BUDGET 2011-12

Appendix 1
Period 6

Funding / Spend Items	Alwoodley	Harewood	Wetherby	Total
Balance b/f 2010-11	24,615.53	16,984.00	50,054.92	91,654.45
Schemes Approved from 2009-10 budget to be spent in 2011-11	16,667.00	-	-	16,667.00
Schemes Approved from 2010-11 budget to be spent in 2011-12	7,948.53	16,984.00	50,054.92	74,987.45
New Allocation for 2011-12	41,664.00	33,712.00	36,624.00	112,000.00
Total available for new schemes in 2011-12	41,664.00	33,712.00	36,624.00	112,000.00
2009-10 Schemes to be paid for in 2011-12				
Sandringham Drive Parking Improvements (LCC Highways)	16,667.00	-	-	
Total of schemes approved in 2009-10	16,667.00	-	-	
2010-11 Schemes to be paid for in 2011-12				
Balance of Skips Budget	1,073.00	1,003.00	1,003.00	
Balance of Small Grants Budget	1,500.00	981.00	2,632.50	
New Grit Bins for Alwoodley	612.84			
Open House Moving Again Q4 (March 2011)	3,750.00			
Keeping Slaid Hill Clean & Green Q2 (Sept 11)	1,012.69			
Scholes Conservation Area (Oct 11)		6,000.00		
Shadwell Conservation Area Review (Oct 11)		6,000.00		
Scholes Parking Restrictions (LCC Highways)		3,000.00		
Wetherby Site Based Gardener (Mar 11)			19,900.00	
Wetherby Road Plantation (Apr 11)			1,000.00	
WISE Activities for People over 60yrs			3,150.00	
Barleyfields Youth Club Refurbishment			4,842.42	
Deepdale Fencing (P&C)			11,700.00	
Deepdale Fencing (P&C) - 2nd phase			5,000.00	
Rental Support at Deepdale Community Centre (remaining balance)			827.00	
Total of schemes approved in 2010-11	7,948.53	16,984.00	50,054.92	
Approved 2011-12 Schemes				
Small Grants	-	2,500.00	3,000.00	
Skips	-	712.00	853.00	
Localism Officer Post (split with Wetherby)		19,500.00		
Localism Officer Consultation (Split with Wetherby)		500.00		
MAECare Promoting Partnerships		2,000.00		
Localism Officer Post (split with Harewood)			19,500.00	
Localism Officer Consultation (Split with Harewood)			500.00	
MAECare - Promoting Partnerships	6,694.00			
Northcall	10,000.00			
Northcall (Report 1)	2,500.00			
St Barnabas Central Heating	4,000.00			
Burglary Action Plan - Trembler Alarms	499.20			
Wetherby Festival			750.00	
Barleyfields Radio			1,000.00	
Social Activities Sunshine Café			1,871.24	
Wigton Moor United Reformed Church	1,677.00			
Tree Tops and Open House Community Centre Budget	5,000.00			
Total of schemes approved in 2011-12	30,370.20	25,212.00	27,474.24	
Grand Total Projected Spend 2011-12	54,985.73	42,196.00	77,529.16	177,710.89
Ward Budget (inc balance b/f)	66,279.53	50,696.00	86,678.92	203,654.45
Remaining Ward Budget	11,293.80	8,500.00	9,149.76	25,943.56

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CAPITAL	Allocated at Area Committee			
	Alwoodley	Harewood	Wetherby	Total
Allocations				
2004-07	85,754	85,753	85,754	257,261
2007-08	24,500	24,500	24,500	73,500
2008-09	24,500	24,500	24,500	73,500
transfer from Alwoodley to Wetherby	-20,000		20,000	0
2009-10 incl 10% reduction in Feb10	22,030	22,030	22,030	66,090
Total allocation 2004-10	136,784	156,783	176,784	470,351
Bramham Playground			2,000	2,000
Wetherby in Bloom watering system			9,000	9,000
Thorner over 55s extension		20,500		20,500
Moortown RUFC	10,000			10,000
The Zone sports surface	4,800			4,800
The Zone kitchen	3,750			3,750
Shadwell Lane Community facility	24,000			24,000
Wetherby number plate recog			4,150	4,150
Aberford playground		10,000		10,000
Boston Spa Milleneum Gardens			10,000	10,000
Slaid Hill in Bloom	1,777			1,777
Walton PC bus shelter			3,250	3,250
Environment fund 2006-2008		8,850	8,850	17,700
Collingham roundabout		2,490		2,490
Boston Spa Village Hall kitchen			5,000	5,000
Barwick Village Hall toilet		3,850		3,850
Bramham Village Hall disabled access			5,000	5,000
Wendell Hill conservation project		3,649		3,649
Wigton Moor school path	2,985			2,985
Carr Lane footpath		5,000		5,000
Cranmer bank CCTV	3,500			3,500
Barwick Miners Institute		3,643		3,643
Barwick Festive Lights		3,900		3,900
Northcall Computers	1,500			1,500
Environment Fund 2008-2009	8,123	14,527	4,250	26,900
Thorner Victory Hall		10,000		10,000
Shadwell Lane Library		1,000		1,000
Cranmer Bank security fencing	4,000			4,000
Thorner Parish Centre		10,000		10,000
Holywell Lane Footpath		5,000		5,000
Fir Tree Vale	5,000			5,000
Bardsey Tennis Club		9,746		9,746
Alwoodley Park kitchen	15,000			15,000
Scholes swimming pool		1,000		1,000
Scholes playground		10,000		10,000
Bardsey heritage lights (cancelled)		0		0
Bardsey sports club		18,000		18,000
Shadwell village hall carpark		7,415		7,415
Wigton Moor Church	3,896			3,896
Radio Jcom	8,000			8,000
Bardsey Playground Renovation		10,000		10,000
Boston Spa Children's Centre			105,000	105,000
Leodensians Junior Rugby Club	4,900			4,900
Alwoodley Community Hall	10,000			10,000
Moortown RUFC	2,200			2,200
Aberford & District PC lighting		3,250		3,250
Alwoodley methodist church - toilets	5,606			
Parking improvements in Sandringham Drive	9,747			
Alwoodley welcome sign	3,000			
Path to scout hut	5,000			
Roundabouts			20,000	
Total actual spend	136,784	161,820	176,500	475,104
Balance remaining	0	-5,037	284	
Budget adjustment		5,000		
Balance Remaining	0	0	284	

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Report of the Chief Officer (Democratic and Central Services)

Report to North East (Outer) Area Committee

Date: 24th October 2011

Subject: Local Authority Appointments to Outside Bodies – Progress Report

Are specific electoral Wards affected? If relevant, name(s) of Ward(s): Wetherby; Alwoodley and Harewood	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Summary of main issues

1. This report updates the Committee on an outstanding vacancy in relation to the Area Health and Wellbeing Partnership and requests Members to give consideration to the proposals outlined in paragraph 4.1 of the report.

Recommendations

1. The Area Committee is asked to note the report and consider the following proposals:-
 - give further consideration to the outstanding vacancy in relation to the Area Health and Wellbeing Partnership

1 Purpose of this report

- 1.1 This report updates the Committee on an outstanding vacancy in relation to the Health and Wellbeing Partnership and requests Members to give consideration to the proposals outlined in paragraph 4.1 of the report.

2 Background information

- 2.0 At the previous meeting held on 4th July 2011, Members considered a report outlining the procedures for Council Appointments to outside bodies, and made appointments to various Organisations.
- 2.1 The vacancy on the Area Health and Wellbeing Partnership was not filled, neither was it filled when the paper came back to the Area Committee on the 19th September 2011.

3 Main issues

3.1 District or Area – Based Partnerships

In November 2008, the Council's Member Management Committee agreed that Member appointments to District and Area – based Partnerships should be categorised under the Appointments to Outside Bodies Procedure Rules (see Appendix 1) as 'Community and Local Engagement' appointments, to be made by the relevant Area Committee. For governance and administration purposes, it has been decided to review these appointments annually, and details of this Committee's current appointments are set out later in the report.

At present, there are a number of area based partnership groups established as part of Leeds Initiative – the local strategic partnership. These are:

- Divisional Community Safety Partnerships
- Area Children's Partnerships
- Area Health & Social Care Partnerships
- Area Employment Enterprise and Training Partnerships

There are three of each of these theme based district partnership groups for the City, all broadly co-terminus with the three Area Management wedges of Leeds City Council. The exception to this is the Area Children's Partnerships, where there are to be five, corresponding to the former five Area Management wedges across the City.

These partnership groups have requested that each Area Committee in their patch nominate a local elected Member representative (or 'champion') to participate in the work of the partnership and act as the link between the partnership and the Area Committee.

Local, area - based partnerships make an important contribution in determining the local actions that can be taken to support the delivery of the strategic outcomes and improvement priorities set out in the Leeds Strategic Plan. The broad commitments and actions of these local partnerships are captured in each Area Committee's Area

Delivery Plan (ADP), and they are accountable to the Area Committees for these commitments. The accountability and feedback to Area Committees will be through the regular monitoring reports on each ADP and through an annual report from the partnership group to each Area Committee. The Area Management Teams will support local Member involvement and facilitate Member representatives to raise any issues at their Area Committee as appropriate. It is further proposed that the minutes of all such partnership meetings are available to all Area Committee Members.

There is an expectation that Area Committee representatives will share their knowledge and intelligence of the area, to help shape and determine the priorities and action plans of the partnerships, ensuring they are complimentary and supportive of the Area Committees' ADPs. Direct participation by elected Members on these local partnerships will strengthen the role of Members and their voice as 'community champions' within our partner agencies, and overcome any perceived 'democratic deficit' there may have been. Elected Members participation will also help build the links between local partnership working and the work of the Council through the Area Committees.

The Committee's current designated partnership representatives, or 'champions', are as follows :-

- Divisional Community Safety Partnership – **Councillor A Lamb**
- Area Children's Partnership – **Councillor A Lamb**
- Area Health and wellbeing Partnership – **Vacancy**
- Area Employment, Enterprise and Training Partnership – **Councillor M Robinson**

3.2 Further information on the Health and Wellbeing Partnership is provided in terms of a briefing note at Appendix 1, the Terms of Reference at Appendix 2 and a list of current members at Appendix 3. This was also sent round to members for consideration prior to the meeting.

4 Corporate Considerations

4.1 Consultation and Engagement

4.1.1 Not applicable under this section.

4.2 Equality and Diversity / Cohesion and Integration

4.2.1 Not applicable under this section.

4.3 Council Policies and City Priorities

4.3.1 Not applicable under this section.

4.4 Resources and Value for Money

4.4.1 Not applicable under this section.

4.5 Legal Implications, Access to Information and Call In

4.5.1 Not applicable under this section.

4.6 Risk Management

4.6.1 Not applicable under this section.

5 Conclusions

5.1.1. Not applicable under this section.

6 Recommendations

6.1 The Area Committee is asked to note the report and consider the following proposals:-

- give further consideration to the outstanding vacancy in relation to the Area Health and Wellbeing Partnership

7 Background documents

7.1 Local Authority Appointments to Outside Bodies – Report of the Chief Officer (Democratic and Central Services) – North East (Outer) Area Committee – 4th July 2011.

Briefing for Outer North East Councillors around role of Health Champion on the Health and Wellbeing Partnerships

Briefing prepared by: Liz Bailey, Health and Wellbeing Improvement Manager (East North East Area)

1. Introduction

The East North East Partnership is the local strategic health leadership forum which brings together representatives from organisations which have an influence on the health and wellbeing of the people for the local area. Its main focus is on improving health outcomes and reducing health inequalities as evidenced in the Joint Strategic Needs Assessment.

2. Reducing Health Inequalities

The partnership recognises the need to improve the health of the poorest the fastest through integrated work focusing on the most deprived areas and population groups. It has a key role in identifying key local health and wellbeing issues and reporting to the Health and Wellbeing Board on these.

3. Priority Setting

Priorities are determined by:

- Robust area data (quantitative, qualitative intelligence)
- Meaningful community engagement
- Citywide priorities
- Partners priorities
- Available resources.

4. The importance of a partnership approach

Effective, multi agency partnership working is an appropriate way to address many of the present day public health challenges, the origins of which often lie outside the remit of the NHS. For example, in terms of obesity prevention, which in turn leads to serious medical conditions such as heart disease, diabetes and certain cancers, it is imperative that action to encourage individuals to eat more healthily and take appropriate physical activity, are backed up by measures to tackle factors in the wider environment, such as scrutinising the proliferation of fast food environments, ensuring easily accessible green-space and affordable leisure opportunities for all, as well as discouraging excessive alcohol consumption by education and pricing and point of sale mechanisms.

Alcohol use impacts across the health, crime and families agenda and as such requires a comprehensive approach requiring input from a wide range of individuals, especially councillors. The Health and Wellbeing partnership brings together the relevant partners to recognise and embed this thinking across organisations, including the Local Authority and within communities themselves.

5. Achievements so far

In terms of achievements for the Outer East area so far, the East North East Health and Wellbeing Partnership has influenced practice in leisure centres to enable greater accessibility for disabled people, opened up more affordable leisure opportunities for carers and contributed to the development of a web based portal, which enables local people to identify the health promotion opportunities in their area. A number of nine recently trained health walk leaders are now using their skills to provide local disadvantaged or disabled groups with free healthy activities.

In terms of Alwoodley schools, joint working with Space2, a community organisation has resulted in 26 vulnerable children and young people and 50 Alwoodley parents receiving health messages and input through a dance and arts performance at the Yorkshire Playhouse in July 2011.

3 boys have signed up to attend Saturday Boys Contemporary Dance Class at Northern School of Contemporary Dance and this work, including the input from health professionals around stop smoking and inhaler technique checks, will be built upon for next year.

The efforts of partners has resulted in development and implementation of a wide range of activities aimed at encouraging greater take up of free school meals, including developing and introducing a game which is now used within all school health challenge events run by NHS colleagues.

The Health and Wellbeing partnership has a strong relationship with Calibre Clinical Commissioning group and is chaired by Paul Storey from that group. Work is developing with both Calibre and Leodis CCG, as well as the Stop Smoking Service around prevention, early identification, diagnosis and management of Chronic Obstructive Pulmonary Disease. Work is also beginning to develop around integrated health and social care teams, patient self care and the role of the wider community support mechanisms.

A new priority for 2011 is addressing the challenges of families with complex needs and an outcome based accountability session for the partnership and wider colleagues on 7th October 2011 is the first step in drawing up an action plan which will require the efforts of all partners and action that is replicable across the whole of the East North East Area.

6. The Health Champion Role

The Area Committee Health Champion role provides an opportunity for a Councillor from Outer East Area Committee to play an active role in shaping the health of his/her community. It also provides an opportunity to influence the provision of services through clinical commissioning groups, other NHS providers and Third sector providers of services. Importantly the Health champion role can bring a unique community perspective to enable the value of quantitative data to be maximised so that resources can be targeted to make the biggest impact.

There is an expectation that Area Committee representatives will share their knowledge and intelligence of the area, to help shape and determine the priorities and actions of the partnerships, ensuring they are reflected in the Area Committees' Area Delivery Plans. Direct participation by elected Members on these local partnerships strengthens the role of

Members and their voice as 'community champions' within partner agencies, and overcome any perceived 'democratic deficit' there may have been. Elected Members participation will also help build the links between local partnership working and the work of the Council through the Area Committees.

TERMS OF REFERENCE FOR LOCAL HEALTH AND WELLBEING PARTNERSHIPS

1. Introduction

The (ENE/SE/WNW) Health and Wellbeing Partnership is the local element of the Leeds Initiative partnership arrangements. It is the mechanism for delivering and driving forward the health and wellbeing theme of the City Priority Plan. It also has a role in feeding in the local perspective to influence the strategic direction of city wide plans

The locality partnership is to hold some executive delegated decision making powers and/or authority. These will be decided by the Health and Wellbeing Board and will be introduced in an incremental way to ensure smooth implementation.

Partners will actively participate and represent their organisation / sector, mobilising resources and efforts where appropriate.

2. Aims

The Partnership is the strategic leadership forum which brings together representatives from organisations which have an influence on the health and wellbeing of the people for the local area. Its main focus is on improving health outcomes and reducing health inequalities as evidenced in the JSNA between different neighbourhoods and between different groups of people. To improve the health of the poorest the fastest through integrated work focusing on the most deprived areas and population groups. To identify key local issues and report to Health and Wellbeing Board on these.

Priorities will be determined by:

- Robust area data (quantitative, qualitative intelligence)
- Meaningful community engagement
- Citywide priorities
- Partners priorities
- Available resources.

3. Principles

The Partnership will:

- 3.1 Use a social model of health and wellbeing as a basis for its work
- 3.2 Be inclusive
- 3.3 Promote best practice in partnership working, health improvement and public involvement
- 3.4 Identify shared resources and activity to improve local health and wellbeing Outcomes.

4. Functions

The Local Health and wellbeing partnership will:

- 4.1 Provide local leadership on health and wellbeing issues;
- 4.2 Review evidence on local health needs and determine the issues that need addressing;
- 4.3 Monitor and support the local implementation of the citywide health and well-being partnership plan;
- 4.4 To influence the commissioning process and support intelligent commissioning decisions for the local area
- 4.5 Raise awareness of and tackle health inequalities in the local area including reporting regularly to area committees;
- 4.6 Improve communication on health and wellbeing between agencies;
- 4.7 Act as a forum for key partners to raise issues which require partnership action and problem solve;
- 4.8 Influence city-wide strategic direction through the Healthy Leeds Partnership;
- 4.9 Maximise opportunities for joint working and integration of services and make the best use of existing opportunities and processes to prevent duplication or gaps
- 4.10 Focus on how best to secure the required outcomes by determining what works best for a given area.

5. Ways of working

5.1 Co-ordination

The Health Improvement Manager will support and develop the health and wellbeing partnership and work with all service providers and commissioners to ensure that local need is being met in ways that are cost effective and high quality. They will develop clear leadership for the health and well-being theme of the Leeds Strategic Plan at the area level. They will develop links in the local area to inform and build relationships in order to ensure a joined up approach to commissioning and service delivery at the local level, within the context of the city-wide strategy.

They will work closely with all partners to create a model of service provision that is needs-led and focused on delivering improved outcomes for local people. They will ensure that the delivery of work programmes and services in support of health and well being are appropriately integrated at the area and locality level to avoid duplication and ensure effective of use of resources.

The Health & Wellbeing Improvement Managers will work closely with Area Leadership Teams, including attendance when deemed appropriate at Area Leadership and Area Committee Meetings, to ensuring regular communication and joined up working to improve outcomes for people in the local area.

5.2 Health and Wellbeing Partnership meetings

The partnership will decide the frequency of its meeting and this will depend on the action it is planning to deliver. The partnership will elect the chair and vice chair. The chair, supported by the Health Improvement Manager, will be responsible for finalising the agenda of meetings and liaison between full meetings of the partnership where this is necessary. Administrative support will be provided to service the partnership.

Any delegated decisions to be undertaken by the partnership ensuring quorate (at least 50% of core membership).

Declaration of interest - where relevant members of the partnership to ensure they declare any conflict of interest.

Key issues will be considered including progress on the local delivery of the Health and Wellbeing Plan, effectiveness of partnership activities and innovative ways forward.

5.3 Task Groups

Once the priorities for the partnership are identified, much of the work will be taken forward through time limited task groups or joint groups with other local partnerships as appropriate.

6. Reporting arrangements

To the Leeds Initiative

The Local Health and Wellbeing Partnership will report to the Health and Wellbeing Board through:

- Delegated commissioning functions
- Contribution of key local priorities for Leeds Citywide Priorities Plan.

To the public

The Partnership will provide information to the public through:

- Area committees (local governance) as and when appropriate.

Annual report to be produced by the locality partnerships – tbc.

7. Membership

The group will include senior level representatives from all of the agencies and sectors who contribute to this agenda locally. Membership will be reviewed continuously and partners may nominate substitutes in the event of their member being unavailable. Individuals can be co-opted for specific issues and expertise.

The core membership is:

Health:

Public Health Directorate,
Clinical Commissioning groups (locality commissioner)
Leeds Community Health Care NHS Trust (locality provider).

LPFT/LTHT:

As appropriate.

Leeds City Council:

Councillors (Health Champion per area committee)

Area Leader

Adult Social Care (locality provider / locality commissioner)

Children's services

Environment and neighbourhoods (Housing, Environment, Leisure etc as appropriate to local priorities)

City Development services (as appropriate to local priorities).

Voluntary & Community

Leeds Third Sector Health and Wellbeing Network representative.

Public and Service users and carers

Healthwatch representative.

Others

As relevant to local area e.g. prisons, universities, etc.

8. Coordination and consistency

All 3 locality partnership chairs and Health & Wellbeing Improvement Managers to meet on ad-hoc basis as required to ensure consistent ways of working and where appropriate to inform citywide processes.

Membership
East North East Leeds Health & Wellbeing Partnership

Name	Organisation
Chris Reid	Leodis - CCG
Councillor Ronald Grahame	Leeds City Council, Inner East Health Champion
Councillor Sharon Hamilton	Leeds City Council, Inner North East Health Champion
Diane Jackson	NHS Leeds Community Healthcare
John Woolmer	LCC Environments and Neighbourhoods
Julia Suddick	Leeds City Council, Adult Social Care
Julie Mountain	NHS Community Healthcare
Ken Morton	Leeds City Council Children's Services
Liz Bailey	Leeds City Council, Adult Social Care
Lucy Jackson	NHS Public Health
Mark Ireland	Environment & Neighbourhoods
Mark Phillott	Commissioning Manager
Paul Storey	Calibre - Practice Based Commissioning
Razwanah Alam	Leeds VOICE
Rory Barke	East Area Leader
Rosemary Young	LINK/ LIP/ Carers Leeds
Ruth Middleton	Leodis CCG
Sue Cassidy	Leeds City Council Children's Services
Vacant	Leeds City Council, Outer North East Health Champion



Report author: Tony Head,
Station Commander (Gipton)
Tel: 07776 256929

Report of West Yorkshire Fire and Rescue Service

Report to Outer North East Area Committee

Date: 24th October 2011

Subject: West Yorkshire Fire & Rescue Service (WYFRS) – Fire Cover Proposals

Are specific electoral Wards affected? Alwoodley, Harewood and Wetherby	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Summary of main issues

West Yorkshire Fire and Rescue Service are currently undertaking consultation on a series of seven proposals to deliver significant efficiencies over the next few years. The proposal of significance to the Inner East Area Committee is to construction of a new fire station at Killingbeck to replace Gipton and Stanks fire stations.

Station Commander Tony Head will attend the Area Committee to present the case and answer any questions.

Recommendations

That the Area Committee note the report.

Purpose of this report

1. The purpose of this report is to introduce Station Commander Tony Head who will present the business case for the construction of a new fire station to replace Gipton and Stanks fire stations. The business case is attached as Appendix A to this report.

Background information

2. West Yorkshire Fire and Rescue Authority faces some difficult challenges in meeting its objectives and at the same time delivering significant efficiencies over the next few years.
3. On 9 September 2011 the Fire Authority agreed that the recommendations from the Chief Fire Officer be published for a 12-week period of public consultation.
4. These recommendations include a draft Integrated Risk Management Plan (IRMP) for 2012-13 with a supporting business case for each of the seven proposals.
5. A further report will then be considered by the authority in December 2011. If the proposals are approved they will be implemented between 2012 and 2017.

Main issues

6. The proposal of significance to the Inner East Area Committee is the construction of a new fire station to replace Gipton and Stanks fire stations and removal of 24 fulltime posts from the establishment by way of planned retirements.
7. Independent research has assisted WYFRS to determine the potential impact that the implementation of the proposal would have on fire appliance attendance times to operational incidents. The outcome of this research is that the optimum area for a fire station between Gipton and Stanks has been identified as being situated on the A64 in the vicinity of Killingbeck police station.
8. A copy of the Gipton/Stanks business case is attached as Appendix A to this report.

Corporate Considerations

Consultation and Engagement

9. WYFRS consult regularly on proposals for improving fire cover. Full consultation on these proposals is open until 9 December 2011, and formal representations must be made in writing/email to Stephen Hardy, Consultation Co-ordinator, West Yorkshire Fire and Rescue Authority, Oakroyd Hall, Bradford Road, Birkenshaw, BD11 2DY or stephen.hardy@westyorksfire.gov.uk

Equality and Diversity / Cohesion and Integration

10. WYFRS perform at the excellent level of the Fire and Rescue Service Equality Framework and are the first fire and rescue service to achieve this level. They also have a continued presence in the Stonewall top 100 Workplace Equality Index.

Council Policies and City Priorities

11. WYFRS are a member of the Safer Leeds Partnership.

Resources and Value for Money

12. There are no resource implications.

Legal Implications, Access to Information and Call In

13. There are no implications to Council Policy and Governance. This report does not require a major or key decision therefore is not eligible for call in.

Risk Management

14. A Community Risk Management Strategy is contained within the 2011 – 2015 Service Plan.

Conclusions

15. WYFRS works closely with the communities it serves to improve its understanding of local needs and prioritise resources where they are most needed and deliver services in the most cost effective ways.

Recommendations

16. It is recommended that the Area Committee note the report.

Background Papers

Website - <http://www.westyorksfire.gov.uk/news/Fire+Cover+Proposals>. This includes details of the consultation plus a copy of the Integrated Risk Management Plan, and a business case for each proposal.

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Gipton and Stanks Fire Station Business Case

Making West Yorkshire Safer
www.westyorkshire.gov.uk

At a Glance - the Key Points for this Proposal

Proposal:

The construction of a new fire station to replace Gipton and Stanks fire stations and removal of 24 fulltime posts from the establishment by way of planned retirements.

Key Points:

- Gipton is classed as a very high risk area and Stanks as medium risk area.
- Stanks fire station is poorly located at the outer edge of the local community and access/egress from the site is problematic.
- In the 5 year period between 2004/5 and 2009/10 operational demand in these areas reduced by 28% (there has been a reduction of 61% of serious fires) .²
- WYFRS has piloted a new type of vehicle (Fire Response Unit) to deal with smaller fires and incidents to free up fire appliances to respond to more serious emergencies.
- The pilot has been successful and it is believed that a District based Fire Response Unit will handle in the region of 3,000 calls per year.
- The new fire station would have lower running costs.
- The two Killingbeck fire appliances would be supplemented by a Resilience Pump for use during spate conditions.
- Targeted community safety and risk reduction work would continue.

1. Foreword

- 1.1 This proposal forms one of a number of similar initiatives developed by West Yorkshire Fire and Rescue Service (WYFRS) as part of its plans for the future provision of a highly effective and professional Fire and Rescue Service.
- 1.2 Each proposal is based on sound and comprehensive research, using real data from past performance and predictions of future demand and risk. Multiple sources of analysis have been used, allied to professional judgment and experience, to form the basis of robust business cases for change. The proposals are also reflective of the significant improvements in fire and community safety achieved over the past 10 years and represents a return on the investment made by the Authority on behalf of the public of West Yorkshire.
- 1.3 The proposals also incorporate a number of new and innovative approaches to addressing the challenge of maintaining high standards of performance for an emergency response service, within ever tightening financial constraints. The proposals have been developed as a package of inter related initiatives, representing major capital investment in local communities, whilst at the same time delivering annual recurring savings.

2. Introduction

- 2.1. Gipton fire station was constructed in 1937; it provides the initial emergency response cover for the residential and commercial areas of Gipton, Harehills, Burmantofts, Killingbeck, Halton Moor and Oakwood.
 - The fire station area covers approximately 8.45 square miles.
 - There is a population of 75,316.
 - There are approximately 2015 commercial properties within the area.
- 2.2. Stanks fire station was constructed 1973; it provides the initial emergency response cover for the mainly residential locations of Whinmoor, Swarcliffe, Whitkirk, Colton, Halton, Crossgates, Scarcroft, North Seacroft, Wellington Hill, Manston, Barwick-in-Elmet, Scholes and Thorner.
 - The station area covers approximately 14.39 square miles
 - There is a population of 42,452
 - There are approximately 663 commercial properties within the area.
- 2.3. Gipton has been classified as a very high risk area using the WYFRS Risk Matrix methodology. During 2009/10 there were 2196 operational incidents within this area including 86 dwelling fires and 33 Road Traffic Collisions. Stanks fire station area has been classified as medium risk and during the same period there were 688 operational incidents in the area including 34 dwelling fires and 12 Road Traffic Collisions. ¹
- 2.4. Three fire appliances currently provide the initial fire and rescue coverage for Gipton and Stanks and are constantly crewed by 60 whole-time firefighters. The operational demand in these areas has reduced by 28% between 2004/5 and 2009/10 (there has been a reduction of 61% of serious fires) yet the provision of operational resources has remained the same over this period of time. ²

3. Community Impact Assessment

- 3.1. The following statement is taken from the 2011-2015 Community Risk Management Strategy and emphasises our commitment to deliver an efficient economic and effective range of services, *“Every area within WYFRS will be considered in order to provide a better service at reduced cost”*.
- 3.2. To enable WYFRS to deliver against this commitment a wide range of analysis and modelling tools have been used to determine the current and predicted levels of service delivery, together with their associated costs. These tools have also been used to undertake four separate impact assessments in regard to WYFRS proposals which will seek to:
- Identify options which minimise reductions in service delivery standards and where there is scope for service delivery improvement.
 - Develop measures that will mitigate any negative impact upon service delivery and where possible maximise opportunities to achieve improvements.
- 3.3. WYFRS has developed a risk matrix which allocates a separate score/rating for hazards within communities. It is possible to use this risk rating in conjunction with the costs for providing services to each fire station to compare the cost of fire and rescue cover for each area. Gipton is one of the more cost effective stations in West Yorkshire but Stanks is almost 50% more expensive proportionate to the risk.⁶
- 3.4. For most parts of the day the operational demand on resources based at the new station will be comparable to those of equally resourced fire stations. Figure 1 compares the predicted average operational activity levels for the new station with those of two other fire stations provided with two appliances. It indicates that although operational activity levels are generally comparable they are slightly higher during the evening hours due to the occurrence of smaller nuisance fires.⁷

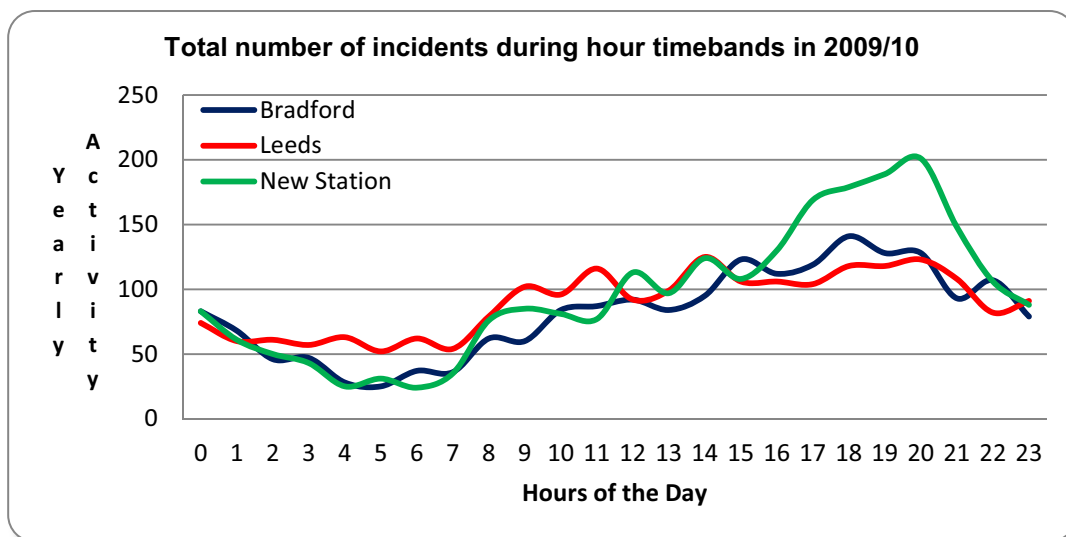


Figure 1 - Activity Timeline for New Station

- 3.5. A Fire Response Unit has been piloted in Leeds District; this unit will attend small fires, car fires and certain fire alarms. These types of incident occur frequently in the East Leeds area. Figure 2 shows the level of activity in the new fire station area with the incidents the Fire response Unit attends taken out of the activity levels. The benefit of the Fire Response Unit can clearly be seen. The activity levels for the new station have been reduced considerably compared to other stations; it also shows that the new station will be less operationally active during the evening than the other local stations.

3.6. The new station in East Leeds will have a comparable level of activity to other fire stations provided with two appliances. ⁷

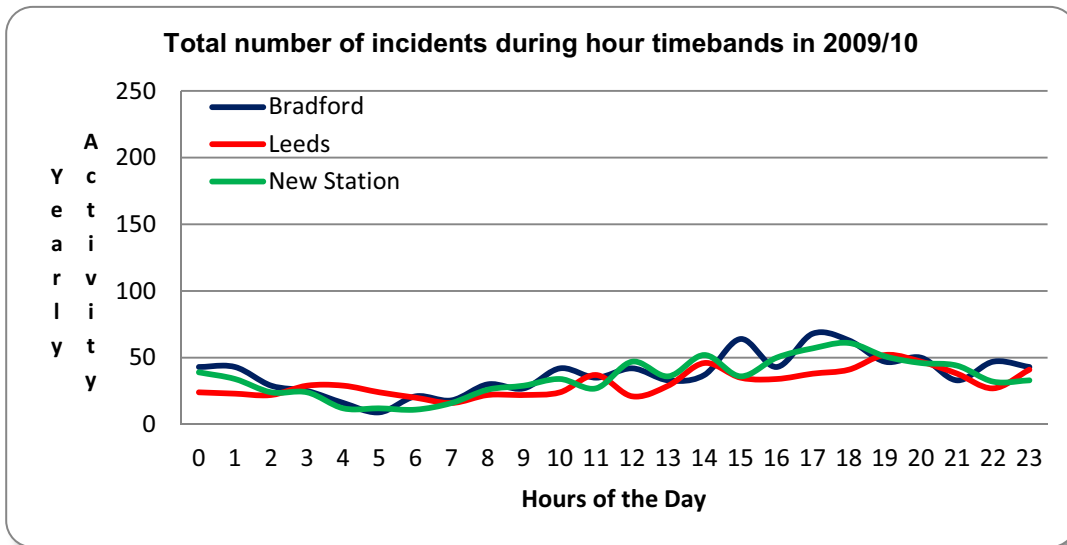


Figure 2 - Activity Timeline of Incidents Excluding Secondary Fires and Some False Alarms

Site Locations

- 3.7. An extensive review of emergency response cover has recently been completed and this has included the use of evaluation tools alongside local knowledge and professional judgment to identify optimum locations to build new WYFRS fire stations.
- 3.8. A site search mapping system has identified a number of appropriate areas across the County to build new fire stations and a number of sites have been identified within these areas which would provide the best solutions. A new fire station site must first be available for purchase and also provide access to road networks, it must not be located within flood plains and it must meet local planning permission requirements.
- 3.9. Analysis has been undertaken using the Fire Service Emergency Cover (FSEC – see also para 3.15) toolkit, together with the Phoenix/Active resource modelling toolkit.
- 3.10. The optimum area for a fire station between Gipton and Stanks has been identified as being situated on the A64 in the vicinity of Killingbeck police station. This proposed site is approximately 1.6 miles from Gipton Approach and 2.2 miles from Sherburn Road. The presence of a large site owned by West Yorkshire Police at this location may also present some potential to co-locate resources.

Determining where resources should be located

- 3.11. Independent research has assisted WYFRS to determine the potential impact that the implementation of each proposal would have on fire appliance attendance times to operational incidents. A simulation model has been used to identify the performance impact of moving resources to the new fire station. This modelling measures how the location of a new fire station would have performed if it had been in existence and responded to the actual incidents that did occur in this area between 2007/8 and 2009/10. ⁴
- 3.12. Models have been run for locating a two fire appliances at Gipton and closing Stanks, and then run again for locating a two fire appliances at Stanks and closing Gipton, both these options provide a significantly lower level of response performance than would be achieved by locating

the fire appliances at the Killingbeck site. The Killingbeck site provides a much better location for a single fire station. ⁴

3.13. The proposals has a small reduction in performance in fire appliance attendance times against the Risk based Planning Assumptions for all incidents across the whole of West Yorkshire of approximately 0.3% for first appliance and 0.1% for the second appliance. ⁴

3.14. Local Impact – Figure 3 identifies that:

- There is a reduction in response performance against the Risk Based Planning Assumptions in the Gipton station area. The main reason for this is simultaneous activity. This change will be greatly mitigated by the Fire Response Unit. The predicted response times still represent good performance and are appropriate for the. Further impact will be achieved by targeted risk reduction activities.

1st Appliance Attendance Times

Station Admin. Area	LIFE			PROPERTY			OTHER		
	Base	Model	Impact	Base	Model	Impact	Base	Model	Impact
Gipton	89.4%	66.7%	-22.7%	96.0%	91.7%	-4.2%	98.9%	97.7%	-1.2%
Leeds	88.1%	85.0%	-3.1%	96.0%	94.8%	-1.3%	98.9%	98.6%	-0.3%
Hunslet	94.1%	93.5%	-0.6%	97.6%	97.4%	-0.2%	99.0%	98.9%	-0.1%
Moortown	91.9%	88.7%	-3.2%	97.3%	97.0%	-0.3%	98.6%	98.5%	-0.1%
Stanks	96.4%	94.0%	-2.4%	99.1%	98.0%	-1.1%	99.2%	98.9%	-0.3%
Garforth	84.2%	84.4%	0.2%	92.4%	92.9%	0.4%	97.5%	97.7%	0.2%
Rothwell	92.4%	92.3%	-0.1%	96.7%	96.6%	-0.1%	98.5%	98.4%	0.0%

2nd Appliance Attendance Times

Station Admin. Area	LIFE			PROPERTY			OTHER		
	Base	Model	Impact	Base	Model	Impact	Base	Model	Impact
Gipton	92.6%	87.9%	-4.7%	95.6%	94.3%	-1.3%	99.4%	99.2%	-0.2%
Leeds	93.8%	91.0%	-2.8%	98.4%	98.0%	-0.4%	99.1%	99.1%	0.0%
Hunslet	95.1%	94.2%	-1.0%	96.3%	95.9%	-0.3%	98.9%	98.9%	-0.1%
Moortown	91.5%	90.5%	-1.0%	94.4%	94.0%	-0.3%	99.4%	99.4%	-0.1%
Stanks	93.8%	92.1%	-1.7%	99.7%	99.4%	-0.3%	99.6%	99.6%	-0.1%
Garforth	70.1%	79.4%	9.3%	87.7%	89.6%	2.0%	96.7%	97.0%	0.3%
Rothwell	87.3%	87.3%	-0.1%	91.8%	91.7%	-0.1%	97.7%	97.7%	0.0%

Figure 3 ⁴

Fire Service Emergency Cover (FSEC) toolkit

3.15 The FSEC software toolkit has been developed by Central Government (Department for Communities and Local Government) for use by Fire and Rescue Authorities in determining appropriate fire and emergency cover. It enables the relationship between dwelling fire casualties and the social demographics of small areas in the county (super output areas) and the location of response resources (fire stations) to be determined. Four demographic benchmarks are used to demonstrate this relationship and to represent predicted risk associated with a range of appliance response times.

3.16 Analysis of the FSEC outputs (which is a cost benefit analysis in regard to property and life risk) predicts that the relocating the fire station to Killingbeck will:

- Reduce the risk to the community.
- Result in significant efficiencies. ⁹

3.17 The FSEC modelling suggests that the impact of the Killingbeck proposal would be less than other relocation options considered.

Phoenix/Active toolkit

3.18 The Phoenix/Active software tool is another analysis tool used to identify the impact of any changes of the Risk Based Planning Assumptions referred to above. It predicts that locally there is likely to be a small adverse impact on the performance against Risk Based Planning Assumptions. Across the Brigade the impact is negligible. ¹⁰

Predicted Risk Level

3.19. A new fire station located, within the Killingbeck area would attract the same risk classification as the Gipton fire station area therefore the new fire station would be classified as very high risk. Targeted risk reduction activity will help to reduce the risk, with the aim of reducing it sufficiently enough to re-categorise the area as high risk in the future. ¹

3.20. Isochrones (travel distance) can be drawn around the proposed location of the new fire station (Section 8). These indicate the distance the appliance would be able to travel within the Risk Based Planning Assumption time of 7 minutes.

3.21. Section 8 also illustrates that for this area of West Yorkshire a single fire station in the new location provides fire appliance coverage which is more proportionate to risk than the current arrangements.

Risk Reduction

3.20 During 2010 a comprehensive and integrated framework for service delivery was developed, this is outlined in the Community Risk Management Strategy 2011-15. This was implemented in 2011 and is proving a very effective means for targeting resources and reducing risk and is an essential method for reducing any negative impact of change in fire cover. Fundamental to this approach is the introduction of District Risk Reduction Teams and Local Area Risk Reductions Teams.

3.21 The location of a fire station in the Killingbeck area will enable targeted community safety activities such as Home Fire Safety Checks to continue.

4 Firefighter Safety Impact Assessment

Risk and firefighters gathering risk information about premises.

4.1 One of WYFRS's risk indicators is dedicated solely to "Firefighter safety" and has taken cognisance of the following statement within the 2009 WYFRS Firefighter Safety Strategy; *"Effective gathering and analysis of information prior to operational incident attendance is of critical importance"*.

4.2 The firefighter safety indicator captures the following information to reflect this statement:

- The predominance of specified commercial properties within each fire station area.
- The availability of associated risk information held for commercial properties.
- The predominance of high-rise properties within each fire station area.

4.3 The swift arrival of supporting resources can have a beneficial impact upon the safe management of operational incidents and this is the rationale for this information being captured by the indicator.

4.4 Following the 2009/10 evaluation process the firefighter safety risk bandings for Gipton and Stanks have been determined as high and very low respectively. ¹

- 4.5 The targets for operational risk information for the 2012/13 IRMP Action Plan will be set in a proportionate manner, with areas of higher risk levels receiving a greater number of operational risk information inspections. More inspections will take place in areas such as Gipton to increase the availability of risk information available to firefighters via the Mobile Data Terminals (MDT's) and as more information is made available the corresponding risk level will be reduced.
- 4.6 The Premises Data-base currently indicates that there are a total of 1650 commercial properties within the Gipton and Stanks area that have not been made subject to an operational information inspection. A high priority has been placed on firefighters in Gipton visiting the premises where incidents could potentially occur. ¹¹
- 4.7 It is therefore anticipated that the availability of risk information via the Mobile Data Terminals (MDT's) for properties within all areas will be considerably improved by 2015, by which time the corresponding firefighter safety risk banding will have been reduced to Medium

The arrival times of the 2nd fire appliance

- 4.9. During 2009/10 there were a total of 333 operational incidents within the areas of Gipton and Stanks which required the attendance of more than one pumping appliance (one every 1.1 days). ¹²
- 4.10. Currently the North and East Leeds area has two fire appliances based at Gipton, Moortown and Leeds with one at Rothwell, Garforth, Stanks and Wetherby.
- 4.11. Increased second pump arrival times require the first attending crew to manage the initial stages of certain incidents in isolation; there is some potential for fires to become more developed in these initial stages.
- 4.12. The proposal improves the second appliance attendance times into Garforth station areas and there is little impact for the others local station areas.

5. Equality Impact Assessment

- 5.1 The new Public Sector Equality Duty places a requirement on the organisation to ensure where changes affect service delivery to the community or employees WYFRS assess those changes for any possible negative impact on equality. In this context equality refers to the protected characteristics in the Equality Act 2010, race, gender, disability, religion and belief, sexual orientation, age, gender-reassignment, maternity and pregnancy and marriage and civil partnerships.
- 5.2 This Equality Impact Assessment has been completed by using information drawn from the Office for National Statistics in regard to this area and has been used to determine whether the removal of a fire appliance from the area will lead to an adverse or disproportionate impact upon any sections of the population. ¹³
- 5.3 A 2008 report provided by the Communities and Local Government (CLG) department analysed the correlation between dwelling fires and socio demographics. This report has been used to provide an indication of whether any particular groups within the population are at heightened risk from fire. The report indicates that sick/disabled persons, lone pensioners and Black Caribbean/African groups were associated with a greater incidence of dwelling fires.
- 5.4 The Gipton and Harehills population was estimated as being 24,904 during 2001 with a fairly equal gender distribution. The predominant ethnic group within the population is White British with Asian/Asian British representing the next major group, followed by Pakistani, Black British/Caribbean and Asian/British Bangladeshi.

- 5.5 Approximately 49% of the resident Gipton and Harehills population are Christians, 23% are of Muslim faith and 25% declared no religious preference. In 2001 16% of the population was aged over 60 and 20% of the population had a limiting long-term illness.
- 5.6 The WYFRS Prevention strategy contained within the 2011-2015 Community Risk Management Strategy emphasises that risk reduction activities will be focussed toward areas of the county identified as being at higher risk from dwelling fires, deliberate fire setting and road traffic collisions and that an appropriate and proportionate allocation of resources will be made available for District Risk Reduction Teams (DRRT) to achieve this.
- 5.7 Although the Ward statistics indicate that the communities of Gipton and Harehills are very diverse the findings of the Equality Impact Assessment are that this proposal will not lead to any negative changes in the delivery of Prevention, Protection and Response services and consequently there will be no anticipated impact upon any under-represented groups. The Equality Impact Assessment also confirms that there is no negative impact on any employee group.

6. Organisational Impact Assessment

Efficiencies

- 6.1 This proposal will enable WYFRS to manage some of the financial deficit caused by reduced government funding.
- 6.2 The proposal has considered the less than optimal positioning of existing fire stations and appliances together with the reduced operational demand placed and associated costs. The most cost effective solution to these issues is to provide a new fire station and ensure that two fire appliances will be crewed by nine firefighters who will respond to emergencies in less than two minutes from being mobilised.
- 6.3 This can be achieved by reducing the staffing at Gipton and Stanks by 24 posts; this will be done by way of planned retirements. The staffing and duty system at the new fire station will remain the same.
- 6.4 The removal of posts that coincide with forecasted retirements will achieve significant revenue savings.
- 6.5 Although capital investment will be required to construct a new fire station, part of these costs will potentially be off-set by the sale of the two existing fire station sites.
- 6.6 There will be other associated savings delivered by this proposal, including:
- Reduction of Personal Protective Equipment.
 - Reduction in consumables and station maintenance costs.
 - The new station will be more environmentally friendly and have energy efficiency technology.
- 6.7 The analysis undertaken for Gipton and Stanks has identified that there is considerable overlap in the existing Risk Based Planning Assumption isochrones (footprints) for these areas. This overlap represents a duplication of resource coverage and therefore one of the objectives for providing a more efficient service within these areas is to reduce this overlap. ¹⁴

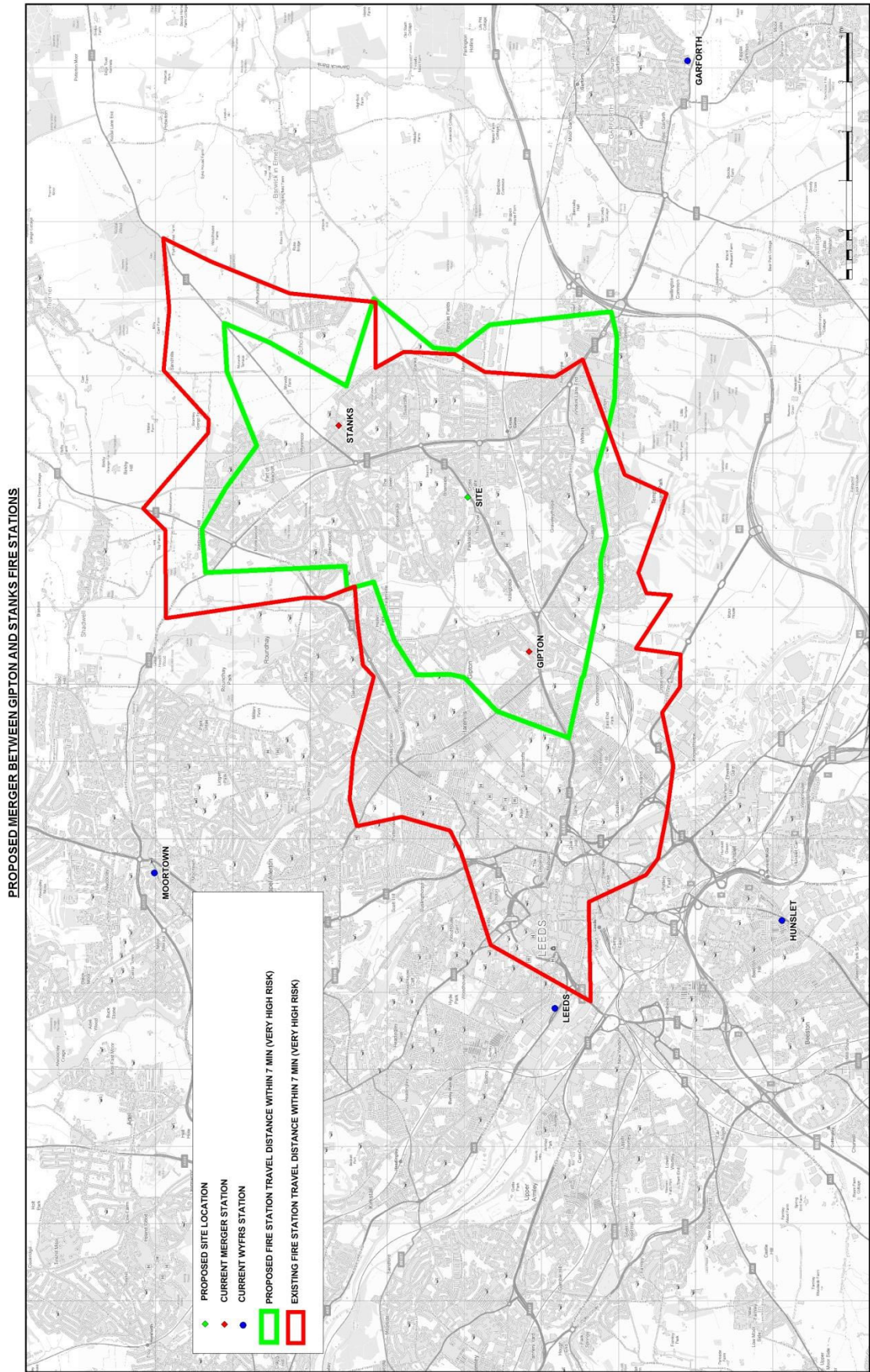
Impact across West Yorkshire and Resilience

- 6.8 The reduction in pumping appliances in this area does have a small impact upon attendance times against the Risk Based Planning Assumptions across West Yorkshire for all incidents; performance is reduced by 0.3% for first appliances and 0.1% for second appliances. ⁴
- 6.9 In order to maintain WYFRS's operational resilience, the fire appliance currently sited at Stanks will be relocated at the new fire station. This fire appliance will not be continually staff but will be activated during periods of anticipated or unanticipated high levels of operational activity and in response to significant events which could affect emergency response; such as wide area flooding, bonfire night, periods of bad weather or when attending very large incidents.
- 6.10 The use of Resilience Pumps supports WYFRS strategy of staffing the appropriate number of fire appliances for normal levels of activity and having the mechanisms to add further fire appliance when required. This strategy is important in maintaining an excellent fire and rescue service whilst meeting the efficiencies required by the reduction in public service budgets.

7. Conclusions

- 7.1 The existing fire stations at Gipton and Stanks are 3.7 miles apart and consolidating resources at a new fire station at a central location is an economic, effective and efficient way of providing fire and rescue services for these areas.
- 7.2 The provision of two front-line fire appliances constantly crewed by whole-time firefighters is still deemed appropriate for this area despite the success of previous year's risk reduction activities.
- 7.3 Targeted risk reduction initiatives co-ordinated by the Leeds Outer North East, Inner North East and Outer East Local Area Risk Reduction Teams will be undertaken.
- 7.4 It is expected that the targets established for gathering safety critical risk information, will mitigate the impact upon the safety of WYFRS firefighters resulting from the removal of a pumping appliance from this area.
- 7.5 The introduction of a Resilience Pump will maintain three appliances in the area and support WYFRSs resilience arrangements
- 7.6 The consolidation of Gipton and Stanks resources at one central location together with the addition of a Resilience Pump will deliver significant efficiency savings whilst maintaining a high level of service delivery and providing employees with vastly improved accommodation facilities.

8. Travel Distances



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Ordnance Survey 100022450

9. References

1. WYFRS (2010/11); *Risk Matrix - Base Year*
2. WYFRS (2004/05, 2009/10); *Incident Records*
3. WYFRS (2009/10); *Retained Availability Records*
4. ORH Limited (2011); *Resource Optimisation Study – Final Results Report*
5. WYFRS (2009/10); *Appliance Activity Records*
6. WYFRS (2009/10); *Cost per Point of Risk – Chart and Data*
7. WYFRS (2009/10); *Incident Records*
8. ORH Limited (2011); *Resource Optimisation Study – Progress Report 2 – Initial Modelling*
9. WYFRS (2011); *FSEC Summary Report*
10. WYFRS (2011); *Phoenix Active Summary Report*
11. WYFRS (2011); *Premises Record Database*
12. WYFRS (2009/10); *Incident Records – Multi-pump activity*
13. <http://www.ons.gov.uk/> (Accessed August 2011)
14. WYFRS (20011); *Current pump coverage*

Report of The Head of Parks and Countryside

Report to North East Outer Area Committee

Date: 24th October 2011

Subject: Annual Report – for Parks and Countryside Service in North East Outer Area Committee

Are specific electoral Wards affected?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, name(s) of Ward(s): Alwoodley Harewood Wetherby		
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number: Appendix number:		

Summary of main issues

1. The report provides an area profile of key assets, information on park usage and a customer based perspective of the quality of the assets and services provided.
2. It highlights the current progress towards Leeds Quality Park (LQP) status for parks in the area. It provides the costs of achieving and retaining LQP status in parks up to the year 2020.
3. The report details capital improvements in parks, sport pitches and fixed play in the area for the last 12 months and expected improvements in the next 12 months.
4. It gives a detailed breakdown of events and volunteering in the area.

Recommendations

5. The Area Committee is requested to note the content of the report and to communicate priorities for investment in community parks, playing pitches and fixed play facilities in light of the issues raised

1 Purpose of this report

- 1.1 This report seeks to further develop the relationship between the Parks and Countryside service and the North East Outer Area Committee, as agreed at Executive Board.
- 1.2 It provides an overview of the service and sets out some of the challenges faced along with key performance management initiatives. In addition it seeks to provide a positive way forward for delivering the extended role of the Area Committee ensuring that the benefits of the revised roles are secured.
- 1.3 In particular it sets out at an area level progress made in attaining Leeds Quality Park standard. It also sets out investment needs to attain LQP standards and to retain them.

2 Background information

Service Description

- 2.1 Leeds City Council has one of the largest fully inclusive local authority Parks and Countryside services, managing almost 4,000 hectares of parks and green space.
- 2.2 This includes 7 major parks, 62 community parks and 95 recreation grounds and 391 local green spaces, which include 144 playgrounds and 500 sports facilities ranging from skateboard parks to golf courses, and which play host to 600 events annually. The service also manages a nursery which produces over 4 million bedding plants each year, 96 allotment sites, over 800km of PROW, and 156 nature conservation sites, as well as 22 cemeteries and three crematoria.
- 2.3 The 2009 Parks and Countryside residents survey showed that the service attracts almost 68 million visits each year from Leeds' residents alone, and that approximately 96% of these are regular park users. These range from anybody using a park for informal recreation (e.g. walking, observing nature) to people who take part in formal activities (e.g. football clubs, conservation volunteers or to attend events). The user surveys also evidenced that 10m visits are made to our green space by Young People (12-19) compared to 3.6m by Children (5-11).

Description of Delegated Function/Enhanced role

- 2.4 The enhanced role for Area Committees relates to parks provision that have a wide range of facilities, including general recreation, sports pitches, play and formal and informal horticultural facilities.
- 2.5 Where developments are less significant or only impact on one site then ward members and community groups will be informed and consulted using established procedures. It is important to note that good levels of engagement with ward members exist and this role seeks to enhance this engagement.

3 Main issues

Area Profile of the Service

- 3.1 The following table summarises community green space assets managed by Parks and Countryside in the North East Outer Area Committee:

Asset	Quantity
Community parks	0
LQP Judged Parks	6
Playing Pitches:	
Football	10
Rugby League	1
Rugby Union	2
Bowling greens	1
Playgrounds	9
Multi-use games areas	1
Skate parks	2

Residents Survey

- 3.2 Analysis from the 2009 residents survey was carried out relevant to the parks in the area which are;

Site Name	Annual Number of Visits	Total Annual Visits to North East Outer Parks and greenspace is 1.6m approx.
Alwoodley POS	137,153	
Cranmer Bank	84,149	
Deepdale Recreation	249,642	
Lotherton Hall Estate	196,734	
Shadwell Lane/Osprey Grove	166,363	
Wetherby Ings	181,259	

- 3.3 The residents survey provides significant insight into the users of parks, demographics of users, how they get there and what they do. A detailed insight of each of these parks is given in appendix 1. The key analysis points are;

- Approximately 72% of visitors are adults with 28% children and young people.
- There are a wide range of reasons for visiting but nearly all visitors at some point go for relaxation or play. Enjoying the surroundings, exercise and for family outings are also very popular.
- 58% of visitors travel to the park on foot of which 51% take less than 10 minutes to travel there.
- Of the 38% who visit by car 50% take less than 10 minutes to get there. This figure is higher than most area committees but is heavily influenced by the statistics for Lotherton Hall Estate.
- 23% of visitors go to parks either every day or on most days, whilst 61% go at least once a week.

3.4 Parks and Countryside provide annual pitch hire for sports teams in the area. The table below shows the number of teams with current bookings playing on pitches in the area; *(note this excludes clubs who have a long term lease in place)*

Age Group	No of Teams
Open Age	3
Juniors	9

Volunteering in the Parks and Countryside Service

3.5 Since the last report to Area Committees the service has focused resources for a community outreach team to increase the number of volunteers and value of activities which take place with the following key actions;

- Seeking a large increase in corporate volunteering due to enhanced marketing and communication.
- Continued and improved involvement with the many “in bloom” groups in Leeds.
- It is an ambition is to have a volunteer group for every community park.

3.6 It is estimated that volunteers across all groups contribute 5,764 days of voluntary work in the north east outer area over a 12 month period. The tables below give details of works undertaken in north east outer since December 2010 and the active groups in the area committee;

Work undertaken by volunteers working with the Rangers;

Site	Group / Organisation	Task
Adel Woods and Moor	ParkLane College	Scrub bashing
	Friends of Adel Woods	Step Building Footpath repair Cut backs Removing birch from heathland Dry stone walling
	Work Placement	Drystone Walling
	St Gemma’s	Post and Rail fencing
	Yorkshire Bank	Footpath creation
Wetherby-Collingham Footpath	Lloyds	Footpath construction
Eccup Whin	Leeds Wildlife Volunteers	Glade management Boardwalk construction

Corporate volunteer actions;

Organisation	Site	Task	Number of Volunteers
Lloyds Banking Group	Collingham - Wetherby footpath	Footpath maintenance	18
Yorkshire Bank	Adel Woods	Footpath creation	12
Leeds Ahead	Linesway	Cut backs, litter, step maintenance	12

Summary of the groups who are active in the north east outer area committee or who carry out work within the area;

Group Name	Number of Volunteers	Estimated Volunteer Days
Friends of Adel Woods	30	120
Leeds Parks Volunteers	4	78
Leeds Voluntary Footpath Rangers	6	130
Leeds Wildlife Volunteers	12	216
Total	52	544

Existing in bloom groups within the north east outer area;

In Bloom Group	Number of Volunteers	Estimated Volunteer Days
Aberford	3	80
Alwoodley	15	280
Barwick	25	480
Boston Spa	70	1400
Bramham	30	600
Harewood	22	440
Shadwell	15	280
Wetherby	100	2000
Total	280	5560

Events

- 3.7 The bookings and licensing team has introduced improvements to the application process for events that occur in parks. They are providing greater assistance in helping community groups organise events with particular emphasise on ensuring legal and safety requirements are met but do not deter groups and organisations from organising activities. The table below shows a list of events held in the area committee so far in 2011;

Site Name	Month	Event	Total
Adel Woods	October	Airienteers	1
Eccup Whin	May	Boardwalk Construction - Leeds Wildlife Vol's	1
Harland Way	September	Wetherby Run 10k	1
Lotherton Hall	April	Book worm club	1
		Canopy Access Training	1
		Craft Fair	1
		Dawn Chorus	1
	May	Bat Walk	1
		Garden show	2
		Phoenix crafts	2
		RSPB	1
		Sponsored Walk - Stroke Association	1
	June	Band in the Park	2
		Book worm club	1
		Garden Gig	1
		Student ball	1
		Wedding	1
	July	Band in the Park	1
Phoenix crafts		1	
Vintage bike show		1	

Site Name	Month	Event	Total
	August	Kookaburra kids club	1
		Steam Rally	1
	September	Craft Fair	1
	October	Abbey House Vets -Sponsored Dog Walk	1
		Dog Show	1
		Fungal Foray	1
		Phoenix crafts	1
The Linesway	August	Bridleway work - Leeds Wildlife Vol's	1
Wetherby Ings	March	Charity Dog Walking	1
	July	Wetherby District Lions Funday (Pram Race)	1
Cranmer Bank Rec	July	Moor Allerton Gala & (Fair 14th - 17th)	1
Wetherby Wilderness	April	Weekly band concert held	1
Deepdale Rec	May	Charity Dog Show	1
Total			36

Leeds Quality Park Status

3.8 The Parks and Green Space Strategy was approved at Executive Board in February 2009 and sets out the vision and priorities to 2020. One of the key proposals contained in the strategy is the aspiration for all community parks to meet the Green Flag standard for field based assessment by 2020. The Green Flag Award Scheme represents the national standard for parks and green spaces. It has been developed around eight key criteria as follows;

- **A welcoming place** - how to create a sense that people are positively welcomed in the park
- **Healthy, safe & secure** - how best to ensure that the park is a safe & healthy environment for all users
- **Clean & well maintained** - what people can expect in terms of cleanliness, facilities & maintenance
- **Sustainability** - how a park can be managed in environmentally sensitive ways
- **Conservation & heritage** - the value of conservation & care of historical heritage
- **Community involvement** - ways of encouraging community participation and acknowledging the community's role in a park's success
- **Marketing** - methods of promoting a park successfully
- **Management** - how to reflect all of the above in a coherent & accessible management plan or strategy and ensure it is implemented.

3.9 The Parks and Countryside service reports annual performance against two local indicators based upon the Green Flag Award scheme;

- The percentage of Parks and Countryside sites assessed that meet the Green Flag standard.
- The percentage of Parks and Countryside community parks which meet the Green Flag standard. Performance against these indicators is illustrated in section 3.21.

3.10 The indicator includes an assessment of each park. The scheme is known as the Leeds Quality Park (LQP) standard. The following table provides a summary of these assessments for the North East Outer Area Committee;

Site	Year Assessed	Welcoming Place	Healthy, Safe, Secure	Clean, Well Maintained	Sustainability	Conservation / Heritage	Community Involvement	Marketing	Meets Standard?
Scotland Wood	2008								No
The Harland Way	2009								No
Cranmer Bank	2008								No
Moss Woods	2008								No
Lotherton Hall Estate	2010								Yes
Wetherby Ings	2009								No

Notes – Assessments due in 2011 are currently taking place but have not yet been recorded in full so no data will be shown in this report.

Key:

Meets Leeds Quality Park Standard on average for this key criteria	
Below Leeds Quality Park Standard on average for this key criteria	

3.11 From this table, there is 1 park identified that meet the Leeds Quality Park Standard in the area, with 5 not reaching the standard. It should be noted that Lotherton Hall Estate holds the full Green Flag Award.

3.12 The residents survey in 2009 enables an assessment of visitor numbers and satisfaction rating (scored out of 10) for a number of criteria for each park, set out in the following table:

Site	Design and Appearance	Cleanliness and Maintenance	Ease to Get Around	Range of Facilities	Horticultural Maintenance	Nature Conservation	Facilities for Families	Sports Facilities	Overall Impression
Alwoodley POS	7.3	7.3	9.0	5.3	7.0	6.7	6.0	6.5	6.3
Cranmer Bank	6.7	5.7	7.7	6.0	6.7	6.0	6.0	6.7	6.4

Site	Design and Appearance	Cleanliness and Maintenance	Ease to Get Around	Range of Facilities	Horticultural Maintenance	Nature Conservation	Facilities for Families	Sports Facilities	Overall Impression
Deepdale Recreation	5.7	5.7	8.2	4.6	5.7	5.8	5.6	5.9	5.8
Lotherton Hall Estate	9.1	9.1	9.1	8.1	8.8	8.9	8.1	6.6	8.9
Wetherby Ings	7.4	6.4	8.3	5.9	7.1	6.8	6.0	7.5	7.5

Key:

Generally meets LQP expectations	7.0 - 10	
Generally below LQP expectations	0.0 – 6.9	

This table broadly correlates with the professional audit undertaken for the Leeds Quality Parks assessment set out in paragraph 3.10. There are however issues identified with the range of facilities and facilities for families at most sites.

Playing Pitches

- 3.13 The residents survey in 2009 allowed respondents to rate sport facilities in parks. The results are shown in the table below;

Rating of Sports facilities	2009 (North East Outer)	2006 (North East Outer)
Fair to very good	81.5%	76%
Poor or very poor	18.5%	24%

The results show an increase in those rating facilities as fair or higher standard. This data is related to the table set out in paragraph 3.12.

Fixed Play

- 3.14 The residents survey in 2009 allowed respondents to rate facilities for children and their parents. The results are shown in the table below;

Rating facilities for children	2009 (North East Outer)	2006 (North East Outer)
Fair to very good	79.8%	83.6%
Poor or very poor	20.2%	16.4%

Results shows a small reduction in those rating the facilities as fair or better.

- 3.15 Improvements to parks and open spaces during 2011 are as follows;

- Deepdale Recreation Ground – New entrance fencing and access works.
- Crag Lane – Refurbished play area.

3.16 The following table provides a perspective on the average level of investment required to achieve the LQP standard for the remaining parks. It also includes the level of reinvestment required across all the LQP parks in order to sustain the LQP pass up to 2020;

Site Name	Cost to Achieve (excluding fixed play)	Reinvestment (excluding fixed play)
Average cost per site	£52,000	
Total to achieve LQP	£260,000	
Average annual reinvestment		£24,047
Total reinvestment to 2020		£216,423
Overall Total Investment to 2020		£486,423

3.17 Reinvestment levels are estimated according to the expected lifespan of equipment and infrastructure as set out below;

Description	Timescale for Recurring Investment
Signage and interpretation	5 years
Fixed play (including MUGA's/skate parks)	10 years
Bins and benches	15 years
Paths and infrastructure	25 years
Landscaping	25 years

3.18 Planned improvements in parks for the next 12 months are;

- Deepdale Recreation Ground – Fencing around play area.
- Aberford Rec Ground – Planned MUGA.

3.19 In terms of fixed play, work has been undertaken to set out refurbishment requirements over a 10 year rolling programme in support of the outcomes of the Fixed Play Strategy. The average cost of a new playground is currently about £120k; Multi-use games areas and skateparks are slightly cheaper on average at about £90k each. The table below shows the capital investment required on an ongoing basis to fund the area committees existing fixed play sites;

Fixed Play Type	No.	Total Replacement Cost £'s	Required Average Annual Spend £'s
Play Areas	10	1,200,000	120,000
Multi Use games Areas	1	90,000	9,000
Skate Parks	2	180,000	18,000
Totals		1,470,000	147,000

Area Committee funding for additional on site gardeners

3.20 A number of area committees provide additional funding for gardeners to increase site based presence at parks in the area.

Analysis shows that complaints to both Ward Councillors and the Parks and Countryside Service have declined on sites with increased daily presence through

site based gardeners. In addition, the service has observed an increase in the number of residents using parks and open spaces which is backed up by the residents survey data.

The site based gardeners increase working relationships with users, local residents and community groups. These site based staff further increase users satisfaction and support the aspiration to increase volunteer groups working within parks.

3.21 The following table highlights key performance indicators relevant to the service;

PI Code	Description	2009/10 Actual	2010/11 Actual	2011/12 Target	2012/13 Target
LKI-GFI / CP-PC50 / EM38	The percentage of parks and countryside sites assessed internally that meet the Green Flag criteria	23% (Target 21%)	23% (Target 23%)	26.2%	29.4%
LKI-PCP 22	Overall user satisfaction with Parks and Countryside (from the user survey)	7.37 (Target 7)	N/A	N/A	7
New	The percentage of parks and countryside community parks which meet LQP status	n/a	33.9%	40%	47.5%

4 Corporate Considerations

4.1 Consultation and Engagement

4.1.1 Close liaison with community and ward members is already in existence, utilising a variety of mechanisms, for example through residents' surveys, multi-agency meetings and community forums. In addition volunteers, Friends of groups and local residents are regularly consulted on local projects with input on design and physical implementation of a wide range of site improvements.

4.2 Equality and Diversity / Cohesion and Integration

4.2.1 This report does not have an impact on equality and diversity. Further information is available on analysis of the residents survey 2009 specifically regarding equality issues on request.

4.3 Council Policies and City Priorities

4.3.1 The contents of this report set out how the Executive Board requirements can be met by taking a more proactive approach to involve and engage Area Committees in matters relating to community parks.

4.3.2 The information within the report contributes significantly to the sustainable economy and culture city priority plan.

4.4 Resources and Value for Money

4.4.1 The central government's Comprehensive Spending Review has had significant impact on local government budgets and it is anticipated that the budget allocation for Parks and Countryside will continue to be very challenging.

4.4.2 The service undertakes to sustain and develop the services provided to the public and has traditionally used a number of sources of financial support to achieve developments. These include grants from bodies such as Green Leeds Ltd, Sustrans, Natural England, National Lottery funding and developer contributions via section 106 (S106) funds.

4.5 Legal Implications, Access to Information and Call In

4.5.1 This report has no legal implications and is not subject to call in. There is no information which is confidential or exempt.

4.6 Risk Management

4.6.1 There are no significant risk management issues contained within the report, its conclusions and recommendations.

5 Conclusions

5.1 Community green space contributes in many ways to the delivery of the Corporate Priority Plan. They provide places for relaxation, escape, exercise and recreation. They bring communities together and make a positive contribution to the local economy, education, improve public health and well-being, and generally make a better place to live, work and visit.

5.2 Improvements to community parks, fixed play and playing pitches remain a priority, and there already has been investment made to deliver improvements along with further schemes identified. Issues are being addressed through the Parks and Green Space Strategy along with implementation of the Fixed Play Strategy and Playing Pitch Strategy.

5.3 Community engagement remains a key activity for the service with regular correspondence, attendance at meetings and briefings, along with more localised consultation where required. The principle consultation through the residents survey to 35,000 households is scheduled to take place again in 2012.

5.4 A programme of activities is planned for which updates and reports can be provided to the Area Committee to help inform, consult and influence community green space management.

6 Recommendations

6.1 The Area Committee is requested to note the content of the report and to communicate priorities for investment in community parks, playing pitches and fixed play facilities in light of the issues raised.

7 Background documents

7.1 Area Committee Roles, North East Outer Area Committee, 4th July 2011

7.2 Annual Report for Parks and Countryside Service in North East Outer Area Committee, North East Outer Area Committee, 6th December 2010

7.3 Parks and Greenspace Strategy, Executive Board, February 2009

7.4 Fixed Play Strategy, Executive Board, September 2002

Appendix 1: Detailed Residents Survey Information

1.1 Total Number of Annual Visits (Sample Size 103)

	LQP Parks	Other P&C Sites	Total
North East Outer	594,266	976,803	1,571,069

1.2 Reasons for Visiting – respondents select their five main reasons (The 24 choices have been grouped in this table)

Reason	Alwoodley POS %	Cranmer Bank Recreation Ground %	Deepdale Recreation %	Lotherton Hall Estate %	Shadwell Lane/Osprey Grove %	Wetherby Ings %	North East Outer Total %
Exercise	50	33	45	83	100	47	61
Play	100	100	95	65	100	53	74
Dog walking	50	77	10	26	0	37	24
Enjoy the surroundings	17	33	10	83	50	32	50
Family outings	83	100	45	100	50	26	62
Relaxation	50	100	80	100	100	63	91
See Wildlife	17	17	5	87	0	16	34
Sport related	17	33	40	9	25	26	21
Other	0	0	5	0	25	5	7
Events	0	17	5	26	25	5	12

1.3 Age Profile of Visitors

Site	Age 20 – 39	Age 40 – 59	Age 60+
Alwoodley POS	20%	40%	40%
Cranmer Bank	50%	50%	0%
Deepdale Recreation	43%	38%	19%
Lotherton Hall Estate	26%	52%	22%
Shadwell Lane/Osprey Grove	40%	20%	40%
Wetherby Ings	5%	42%	53%
North East Outer Total	28%	40%	32%

How visitors get to the parks and how long it takes to get there

1.4 Visitors on Foot – Journey Time

Site	% of visitors on foot	Less than 10 mins	10–20 mins	20-30 mins	30+ mins
Alwoodley POS	83%	40%	60%	0%	0%
Cranmer Bank	83%	60%	40%	0%	0%
Deepdale Recreation	83%	46%	33%	21%	0%
Lotherton Hall Estate	4%	0%	100%	0%	0%
Shadwell Lane/Osprey Grove	100%	75%	25%	0%	0%
Wetherby Ings	67%	25%	58%	17%	0%
North East Outer Total	58%	51%	40%	9%	0%

1.5 Visitors by Car - Journey Time

Site	% of visitors by car	Less than 10 mins	10–20 mins	20-30 mins
Alwoodley POS	17%	100%	0%	0%
Cranmer Bank	17%	100%	0%	0%
Deepdale Recreation	11%	100%	0%	0%
Lotherton Hall Estate	96%	28%	54%	18%
Shadwell Lane/Osprey Grove	0%	~	~	~
Wetherby Ings	28%	80%	20%	0%
North East Outer Total	38%	50%	40%	10%

1.6 How long do visitors stay. (Detailed information on each park is available on request).

Time	Summer Stay		Winter Stay	
	Weekend	Weekday	Weekend	Weekday
Less than 30 Minutes	8%	14%	31%	38%
30 minutes to 1 hour	58%	60%	45%	34%
1 to 2 hours	22%	13%	12%	5%
2 to 4 hours	8%	6%	7%	1%
4 or more hours	2%	0%	0%	0%
Do not visit	1%	7%	5%	21%

1.7 How often do visitors go. (Detailed information on each park is available on request).

	Summer	Winter
Every Day	10%	8%
Most Days	13%	9%
Once or Twice a week	38%	22%
Once every two weeks	26%	18%
Once a month	13%	29%
Seldom or never	0%	13%

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Report author: TONY BUTLER

Tel: 0113 2476004

REPORT OF: TONY BUTLER, DIRECTOR OF TECHNICAL SERVICES, EAST NORTH EAST HOMES LEEDS

REPORT TO: OUTER NORTH EAST AREA COMMITTEE

DATE: 24 OCTOBER 2011

SUBJECT: EAST NORTH EAST HOMES CAPITAL PROGRAMME

Are specific electoral Wards affected? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If relevant, name(s) of Ward(s):
Are there implications for equality and diversity and cohesion and integration? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Is the decision eligible for Call-In? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If relevant, Access to Information Procedure Rule number: Appendix number:

1 Purpose of this Report

The purpose of this report is to update the Outer North East Area Committee on East North East Homes Leeds Capital Programme about how the capital programme is formulated; progress made on each scheme and spends to date.

2 Background information

2.1 There are a number of ways in which properties are identified for the Capital Programme:

Keystone - East North East Homes Leeds uses the asset management database known as Keystone to identify properties, which do not meet the Governments Decent Homes Standard.

At certain times during the year, Keystone is interrogated to identify all the properties, which fail the Standard. This is then analysed in detail to ascertain what particular elements within each property are causing it to fail.

Once lists of failing elements have been gathered, these are then costed and a budget is proposed for that particular type of work. This process usually takes place at the end of the calendar year to give East North East Homes Leeds an indication of how much potential work is required and how much funding we may require to

complete the following years work. It is done again towards the end of the financial year to give East North East Homes Leeds a clearer picture of what is required.

The reason for doing this more than once is that information is constantly changing within Keystone due to ongoing works being completed, stock condition surveys taking place, and elements and properties falling out of decency.

Surveyor Visits - East North East Homes Leeds have a surveyor's referral system in place, which is activated when a maintenance surveyor visits a property and deems that a particular element, i.e. a kitchen or windows, cannot be repaired. This is then 'referred' to the Home Improvement Team with a detailed reason why a repair is not possible, and a set of photographs evidencing the failing element. A decision is then made as to whether improvement works are required through the Capital Programme.

2.2 East North East Homes Leeds Capital programme commenced 1 April 2011. There are 13 areas that capital spend has been allocated to, the schemes are detailed below along with progress made on each scheme.

Overall, the Capital Programme is projected to outturn at £19,048k against available resources of £16,922k, which represents an over commitment of £2,126k. However, it should be noted that it is anticipated that efficiency savings of £557k will be generated throughout 2011/12 reducing the over commitment to £1,569k. In addressing the over commitment, any unused resources within the Capital Programme will be identified in a timely manner and redirected to reduce the over commitment.

There are 13 areas of work that capital resources will be funding:

Windows / Doors - A window and door replacement contract is planned to start September/October this year but it is currently waiting to go out to tender. Approximately 86 properties will benefit from new windows and approximately 400 properties will benefit from new doors, the contract is made up of Decent Homes failures and referrals from officers.

Fire Safety Work - In recognition of ALMOs commitment to fire safety, all ALMOs have signed a Fire Concordat agreement with West Yorkshire Fire & Rescue, which sets out a 5-year plan of improvements.

There is approximately three years remaining of the agreement therefore a 3 year programme is currently being formulated of all work that needs to be carried out during this time. The work mainly consists of replacing doors in multi storey flats; this includes any communal door and individual flat doors. A contractor has not been identified for this work as yet.

There is also a programme of work underway consisting of removal of cages in 10 blocks of 3 storey walk up flats and replacement of communal and entrance doors in the Moortown area. The contractor carrying out this work is Kingfisher windows.

Heating, Energy Efficiency & Anti Damp - The Total Heat contract was let at the start of the financial year and the contractor installing the central heating systems is

British Gas. Properties, which are failing the Thermal Comfort criteria under Decent Homes, are being targeted for central heating along with properties identified by the gas engineers. The team are also taking referrals from medical cases and elderly and vulnerable tenants, 300 properties are to benefit from this contract.

A programme of cavity wall and loft insulation is planned to start within the next couple of months, the contractor carrying out this work is Miller Pattison. They are currently undertaking surveys to determine the number of properties, which can benefit from this work.

Defective Houses - Budget has been set aside for work under Defective Houses but a contract for this has yet to be identified.

Community Safety - A contract to install security lighting and intruder alarms has been let to City Services. The work proved to be highly successful last year therefore it was agreed to run the scheme again this year. This work is a more responsive contract where customers contact East North East Homes Leeds to request the installation of either lights or an alarm, or both. Priority is given to those customers who have been subject to crime, or are elderly or vulnerable.

Electrical - This area of work contains two schemes, Planned Tenanted and Void Rewires, both schemes commenced April 2010. Both schemes are reactive work therefore; addresses are added as and when identified. The contractor carrying out his work is Construction Services.

The electrical mains contract at the three Shakespeare multi storey blocks is underway and progressing well and is almost a third of the way through the contract. The contractor carrying out this work is SEC.

Re-roofing - Construction Services have been awarded the re-roofing work. There are approximately 60 properties in the scheme and work started last week.

Multi Storey Works & Lift Replacement - The contract for replacing the lifts at Brecon Court & Rise commenced early August and is progressing well. The contractor carrying out this work is City Services.

Kitchens & Bathrooms - A contract to replace kitchens has been let to Construction Services and this is due to run throughout the year. All kitchens, which are causing Decent Homes failures, have been passed to the contractor, along with referrals from officers. It is planned to replace almost 300 kitchens this year. Additionally, Construction Services will be carrying out a bathroom replacement contract, although addresses are still to be identified for this.

Environmental & Other Remedials - A budget for fencing has been identified, but works have not yet commenced on this contract. A contractor has not been allocated to this work as yet.

Miscellaneous & Planned Expenditure - This area of work contains the Partnership Team Area Panel budgets, asbestos removal, random works and

Capital repairs budgets. In addition, a budget has been set aside for works to some sheltered housing and a further budget identified for remedial works to garages.

Equipment & Modifications - Major and minor adaptation work comes under this area of work. There are five contractors who carry out the major adaptation work, Mears, Excel, C & L, City Services and Care and Repair. Construction Services carry out the minor adaptation work. This scheme is progressing well.

Empty Property Strategy - This area of work contains the works undertaken to void properties being undertaken by Construction Services. The conversion scheme at Brander Road and the demolition work at Lincombe Drive are also within this area of work.

3. Corporate Considerations

3.1 There are no corporate considerations in this report

4. Consultation and Engagement

4.1 East North East Homes Leeds Board approved the 2011 / 12 Capital programme. Consultation process was conducted with East North East Homes Leeds Area panels, and residents that are part of the individual schemes.

5. Equality and Diversity / Cohesion and Integration

There is no Equality and Diversity or Cohesion and Integration implications of this report.

6. Council Policies and City Priorities

6.1 Leeds City Council approved the 2011 / 12 Capital programme.

7. Resources and Value for Money

7.1 Spending and monitoring of the Capital budget is administered by the East North East Homes Leeds.

8. Legal Implications, Access to Information and Call In

8.1 East North East Homes Leeds has delegated responsibility for taking of decisions and monitoring of activity relating to utilisation of capital budgets.

9. Risk Management

9.1 All Capital funded projects must demonstrate that they have identified any potential risks for the project and what action would/will take to avoid or minimise them.

10. Conclusions

10.1 Not applicable as this report is information based.

11. Recommendations

11.1 Area Committees are requested to note the content of this report.

12. Background documents

12.1 Not applicable as this report is information based.

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Report author: Jill Wildman
Tel: 01132476157

Report of Jill Wildman, Director of Housing Services, East North East Homes Leeds

Report to Outer North East Area Committee

Date: 24 October, 2011

Subject: East North East Homes Leeds Estate Investment Bids

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Summary of Main Issues

1. Area Panels approve and oversee environmental and community safety improvements in their area. Each panel has a devolved capital and revenue budget to deliver these improvements.
2. An extensive number of Community Safety, Environmental and Community Development Projects were delivered in 2010/11
3. Further Projects are detailed that have been identified for completion in 2011/12
4. East North East Homes Leeds carry out a number of other Community Development initiatives in the community.

Recommendations

1. Area Committee is requested to note the content of this report

1 Purpose of this Report

- 1.1 To advise Area Committee of the work carried out by East North East Homes Leeds and the residents Area Panel
- 1.2 To detail projects carried out in the community including those funded through Estate Investment Bids and also Community Development schemes initiated through the Partnerships Team.

2 Background Information

- 2.1 Residents Area Panels were created in 2007 with the merger of ALMOs. The number of residents involved with the governance of the company as Board Members was to reduce to four members from the previous maximum of eighteen. To ensure that residents were given the opportunity to be included in the governance of the company following the merger four Area Panels were created.
- 2.2 The four Area Panels of East North East Homes Leeds form part of the governance structure of the company sitting below the board of management, each representing a geographical area:
 - Inner East
 - Inner North East
 - Outer East
 - Outer North East
- 2.3 The make up of each panel is:
 - One resident board member
 - Two ward members nominated by the local area committee
 - Up to nine resident members, either tenants or leaseholders
- 2.4 The main roles of the panels are:
 - Approval and overseeing of environmental and community safety improvements in their area. Each panel has a devolved capital and revenue budget to deliver these improvements.
 - Responsibility for monitoring company performance in their areas by setting appropriate priorities, discussing these with senior managers and making suggestions or setting targets for improvements. The panel can ask for members of staff to attend meetings to explain procedures and give an officer view on issues.
 - From 2011 panels are responsible for the monitoring of elements of ENEHL Service Standards.

3 Main Issues

- 3.1 Each Area Panel has a Community Development Officer whose role is to administer the panels and to represent the panels at various partnership meetings that exist in the area as well as developing new partnerships to reflect the needs of the neighbourhoods and the priorities of the panels.

- 3.2 Community Development Officers are responsible for developing customer led environmental and community safety schemes. This includes consulting with affected residents, identifying and applying for match funding, drawing up specifications liaising with contractors and ensuring contract delivery. They also encourage and support tenants and residents to set up residents' groups and keep them maintained. They assist residents to get involved in their communities. They are responsible for encouraging youth participation in the community and rewarding young people for their positive input.
- 3.3 Panel membership is for three years with one third of resident members standing down each year. Recruitment begins in late June, an article in the resident magazine asks for interested residents to get in contact with Partnership Team.
- 3.4 Panel members undertake mandatory training courses including an induction and equality training along with training being offered on procurement, project planning and other items as required. Each panel produces a Business Plan every year.
- 3.5 The Outer North East Business Plan 2011/12 was created by the Area Panel and accepted by the Board. The Panel agreed that Environmental issues, Community Safety, employing local contractors, improving communal space in 3 storey blocks of flats and working with partners to improve provision for young and old were priorities for the coming year. The Area Panel work closely with the local housing teams and are developing relationships with Area Management Teams to improve the service East North East Homes Leeds are delivering in Outer North East Leeds.
- 3.6 Estate Investment Bids are available for improvements to an area which will be of benefit to the community. The Community Development Officer consults with affected residents and works closely with various agencies to ensure the work will have a positive effect on the area. Completed bids are presented to the Area Panel for approval, rejection or referral.
- 3.7 The bids can involve funding youth activities or rewards for work done in the community by young people as well as identifying and developing customer led environmental and community safety schemes.
- 3.8 Estate Walkabouts are a service offered to Resident Groups, Village Voices and Community Champions. It is an opportunity for Residents to walk around the estate with members of staff from East North East Homes Leeds and other agencies such as West Yorkshire Police, Local Councillors, Highways, and Parks & Countryside who can attend at the request of the group, where resources allow.
- 3.9 The East North East Homes Leeds Service Standards include both the national and city objectives while incorporating local priorities and issues. The Leeds Service offer was distributed to all homes via the Leeds City Council Annual Report. The proposal is that the four area panels will each be responsible for the monitoring of one of the standards over the whole of the company for a period of time which is still to be decided. Panels will then rotate standards.

4.0 Estate Investment Bids completed during 2010/11

4.1 Groundwork Partnership

The completion of the 2 year partnership with Groundwork saw the local Tenants & Residents Associations, Panel members and Groundwork staff working together to achieve the following key success:

Tynwald Woods - following a £56,000 transformation spearheaded by the Cranmer Call Tenants and Residents Association and funded by the Big Lottery Community Spaces programme, East North East Homes Leeds Outer North East Area Panel, Leeds City Council and Groundwork.

Freemans Way – Hallfield Tenants & Residents Association successfully applied for £54,950 including match funding for the regeneration of greenspace- At final phase of stage 2 in the grant process.

Lyndon Avenue – with support from ENEHL & Groundwork, Bramham Community Action Group successfully applied for £47,500 in funding to improve communal space in their neighbourhood. At final phase of stage 2 in the grant process.

The partnership achieved £139,225.00 in match funding with a cost to the Area Panel of £14,500.

4.2 Wise Partnership

The 2nd year of partnership saw two schemes completed at Thorner and Wetherby, where the Area Panel supply materials and WISE provide the labour to carry out work. This resulted in a cost saving of just over £1,000 for the two schemes.

4.3 Cranmer bank Shop Parade

Area Panel funded the cost of restricted gates and fencing at a cost of £2,980.

4.4 Alderton Heights

The completion of external fencing at block 3 costing £12,175

4.5 Bardsey Primary School

The creation of a feature garden at the entrance to school, £8,275

4.6 Mason House

The installation of two lighting columns to the rear of Mason House, £9,640

4.7 Cranmerbank

Additional cameras to rear of shop parade costing £2950.

4.8 Lyndon Avenue

Resurfacing the access path costing £3500.

4.9 The panel also funded smaller environmental schemes and skips to improve communities requested by residents across the whole of the Outer North East Area at a total cost of £5920.

4.10 For schemes outside of the Groundwork Partnership the Panel achieved Match funding of a further £52927.

4.11 Donovan Webster training Centre

Panel approved £2000 towards start up costs of the centre

4.12 Moor Allerton Football gala

Area Panel supported a football competition organised by the local PCSO's for Moortown and involved 7 local primary schools to run in conjunction with the World cup

4.13 Wetherby Football Tournament

The Panel supported a football tournament organised with the Police, ENEHL & Youth Service. The tournament was between local youths and the Police to strengthen relations between the two. As a result agencies saw a reduction of 50% in anti social behaviour over the summer months

4.14 Environment Week Wetherby

A week long event run through the Groundwork Partnership. The week was split between Hallfield and Ainsty Estate with volunteers from the local community group, Salvation Army and ENEHI coming together to take part in a huge clean up over the week.

4.15 Alderton Heights – Environmental Clean up.

The panel jointly funded the cost of contractors to attend for a day to carry out large tree works.

4.16 Working with local contractors

Area Panel members worked with a local contractor in Bramham to guide them through the procurement process. This allowed them to be added to the approved list to tender for work, thus keeping work within the local community

4.17 Barleyfield Youth Project –

A project with Groundwork and Youth Service to build two raised bed planters at Barleyfields Youth centre.

5.0 Estate Investment Bids completed during 2011/12

5.1 Barleyfields Art project

A 6 week Photographic/Art project run in partnership with Space 2 costing £1304.

5.2 Fir Tree Rise/Approach

Installation of external security lighting to all 4 blocks costing £1396, the agreed contractor is LCC.

5.3 Tempo FM

£1000 towards radio project which is run at Barleyfields youth centre, match funded with Area Committee

5.4 Thorner – Ellerker Road

A Ground Clearance scheme costing £1850.

5.5 Thorner Over 60's

Panel Agreed to award £500 which would match the £500 obtained from POCA towards upcoming events/trips in the summer.

6.0 Potential projects that are currently being worked

6.1 Cranmer Bank fencing.

Previously delayed pending planning approval which has now been received Cost £3833

6.2 20-54 Cranmer Bank

Rear external improvements, the scheme totals £25000. Panel are considering applying for a £10k grant matched with Area Panel funding.

6.3 Kirkfield Green

A scheme to create seating area and improve greenspace. The project costs £50,000, Panel are considering applying for a large element of match funding with a smaller match from Area Panel.

6.4 Fir Tree Vale

A scheme to create informal play area at a project cost of £35,000, once again the Panel are looking to match fund any contribution.

7.0 **Other Community Development project at East North East Homes Leeds**

7.1 Skills week

Skills week is an innovative scheme put together with the partnership team, training and development team and East North East Homes Leeds Construction Services Section. The aim of the scheme is to teach local people basic DIY skills in some of our empty properties. People are taught Joinery, Plumbing, Brick laying Painting and Decorating and Plastering. Each participant is given a portfolio of the work that they do throughout the week, along with a certificate of achievement at the end of the course.

Over 80 people enquired about the course from different age groups and ethnicities. Four courses have been completed in Halton Moor, Gipton and Meanwood with a further one planned later in the year for the Moortown area. One of the courses was aimed specifically for women with another aimed at 16-18yr olds.

Every one who took part in the weeks said how much they had enjoyed it and that they wish it had of been for longer

Responses from trainees have included:

- “Brilliant training and a great hands on experience”
- “As a tenant it’s a great customer experience”
- “I will do my own DIY at home before I call the council”
- “Hopefully I will be more confident doing jobs around the house”
- “I would like to pursue a career in painting and decorating”
- “I will look for a college course or an apprenticeship in construction”.

Quote from our staff:

- “This has been a life changing experience for me”
- “This is the best tenant scheme I’ve seen so far”
- “I was really apprehensive to show other people how to paint and decorate but I have really enjoyed meeting our tenants”
- “I have got a real sense of achievement out of doing this project”

Since the participants have completed the programme we have sign posted them to applying for apprenticeships within our own construction services and Hay’s job seeking skills programme in partnership with ENEHL, four participants have been taken on. We also aim to sign post the younger participants to the Youth Inspire Project headed up by LCC

7.2 Job seeking skills

The Partnerships Team worked with Hays Recruitment on an exciting pilot project. During July and August running a job seeking skills programme with 12 tenants who have been unemployed for 6 months or more. Hays delivered a series of 4 workshops on job seeking, enabling the trainees to gain a better understanding of how they can approach job applications and interviews. The topics covered included;

- Selling yourself – understanding strengths and confidence building
- CV writing – how to create the right first impression
- Job search techniques – how to target the hidden jobs market and networking
- Interviews – how to tackle competency-based interviews and assessment centres

As part of the programme we offered work placement experience for 4 weeks during July and August.

7.3 Garden Competition

East North East Homes Leeds is working in partnership with Leeds in Bloom to encourage as many residents and schools as we can to show off their great gardens by entering this year's Garden Competition. The garden competition recognises the efforts of the community in enhancing the local landscape and providing a quality environment. This action by the community links in with ENEHL's commitment to sustainable development and improving the visual environment.

7.4 Junior Wardens Scheme

East North East Homes Leeds (ENEHL) has a successful Junior Wardens Scheme and we are working with 10 pupils in Year five and Year six in September 2011. The scheme runs during lunchtimes and occasional afternoons once a month and some sessions during school holidays. All the sessions are free. The Junior Wardens Scheme aims to encourage young people to become involved in their local area through positive and active engagement while creating a sense of community ownership, respect and pride for the local environment in which they live and play. They are involved in activities that highlight issues around abandoned vehicles, dumped rubbish and graffiti with the aim to help children understand why these become problems and what they can do about it. We complete regular litter picks within the scheme which benefits the whole community.

7.5 East North East Homes Leeds and Leeds Safety Rangers

The Leeds Safety Rangers is an interactive prevention initiative targeted at 9-11 year old children in Leeds. Leeds Safety Rangers is an established project which has been running in Leeds since 1994 and is delivered by members of the Community Safety Partnership and other Stakeholders. Leeds Safety Rangers encourages and promotes the safety and welfare of children in Leeds, it recognises that children need help and guidance in keeping themselves safe from accidents and crime. Leeds Safety Rangers operates through a series of real life scenarios in which small groups of children interact, develop skills, as well as acquiring

knowledge. It provides the children with a realistic controlled environment in which they can safely participate and learn. Each child is encouraged to stop and think before they act and to consider the consequences of their actions.

7.6 Mobile Office Road show

Over the past few years the Partnership team have used the programme of galas and summer events as a means of informal involvement. This year we have run a series of road shows targeted at a specific geographical area.

In May this year the mobile office visited Collingham, Bramham. Clifford & Ainstys. These were areas identified as having little or no representation. Bramham was picked to tie in with the Groundwork scheme that is being developed on Lyndon Avenue, asking residents for their views. 9 contacts were made in the day with the most being at Bramham.

The October Session was planned with Debt and Benefit Advisors to tie in with the Over 60's Benefit Campaign. Locations agreed are Thorner, Bramham & Nursery Garth (Wetherby) on 6th October. Leaflets drops were arranged promoting this and include benefit advice.

7.7 Passion 4 Fashion

The event giving young people the opportunity to learn more about business, finances, creating fashion and modelling the designs culminated in an event held at Leeds Town Hall attended by over 500 people.

8.0 Corporate Considerations

8.1 There are no corporate considerations in this report.

9.0 Consultation and Engagement

9.1 Area Panels give residents the opportunity to be included in the governance of the company. The four Area Panels of East North East Homes Leeds form part of the governance structure of the company sitting below the board of management, each representing a geographical area. The Outer North East Business Plan 2011/12 was created by the Area Panel and accepted by the Board.

10.0 Equality and Diversity / Cohesion and Integration

10.1 Area panel members have received Equality and Diversity training and receive an analysis of spend broken down to Diversity strands where possible

11.0 Council Policies and City Priorities

11.1 These initiatives comply with the Councils priorities on Crime and Grime

12.0 Resources and Value for Money

12.1 Spending and monitoring of Estate Investment Bids is carried out by the Partnerships Team and subject to Financial regulations and Audit. by the East North East Homes Leeds.

13.0 Legal Implications, Access to Information and Call In

13.1 East North East Homes Leeds has delegated responsibility for taking of decisions and monitoring of activity relating to utilisation of budgets.

14.0 Risk Management

14.1 All projects must demonstrate that they have identified any potential risks for the project and what action would/will take to avoid or minimise them.

15.0 Conclusions

15.1 Not applicable as this report is information based.

16.0 Recommendations

16.1 Area Committee is requested to note the content of this report.

17.0 Background documents

17.1 None.